

**CITY OF LE CENTER  
REGULAR COUNCIL MEETING  
TUESDAY, JANUARY 09, 2024 – 7:00 PM  
10 W. TYRONE ST. LE CENTER, MN 56057**

**\*AGENDA\***

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. OATH OF OFFICE**

A) Swearing in Newly Appointment Council Member Antonio Ruiz-Mendez

**4. APPROVAL OF THE AGENDA**

**5. CONSENT AGENDA**

*All items on the Consent Agenda are considered routine and have been made available to the City Council at least two (2) days in advance of the meeting. The items will be enacted in one motion. There will be no separate discussion of these items unless a council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.*

A) Approval of Minutes from the Regular Council Meeting held on December 12, 2023

B) Approval of Bills to be Paid

**6. PUBLIC HEARINGS**

A) Ordinance 2024-1, An Ordinance Amending Ordinance 2023-1 (2023 Fee Schedule)

**7. PUBLIC COMMENT (3 min. time limit)**

Petitions, Requests, Comments, or Communications from the General Public

**8. PRESENTATIONS**

A) Municipal Liquor Store Technology Upgrades by Computer Technology Solutions (CTS)

B) Informational Meeting with MnDOT about the Hwy 99 Project within City limits

**9. REPORTS OF OFFICERS, BOARDS, COMMITTEES, DEPARTMENTS**

A) E.D.A. Report – Dan Evans

B) P & Z Report – Corey Block

C) Liquor Store Report – Rebecca Vikla

D) Police Report – Mitch Overn

E) Public Works Report – Dan Steinborn

F) Bolton & Menk – Adam Jacobs

1) Present Sanitary Sewer Flow Monitoring Results

G) Le Sueur Co. Commissioner Updates – Dave Preisler

**10. OLD BUSINESS**

- A) 2<sup>nd</sup> Reading & Approval of Ordinance 2024-1, An Ordinance Amending Ordinance 2023-1 (2023 Fee Schedule)
- B) Approval of Summary Publication for Ordinance 2024-1

**11. NEW BUSINESS**

- A) Prohibited Foundation Drain Wavier Request for 100 North Cordova Ave, Le Center
- B) Approval of Resolution No. 2024A Annual Appointments & Designations
- C) Approval to Establish Fund 225 Public Safety Aid in the Amount of \$110,232.00
- D) General Discussion on Potential Uses for Public Safety Aid Dollars.

**12. ADMINISTRATION & OTHER BUSINESS.**

- A) City Offices will be Closed January 15<sup>th</sup> in Observation of Martin Luther King Jr. Day
- B) Le Sueur County Officials Association Meeting at 6:30 p.m. on Wednesday, January 31<sup>st</sup>  
location TBD

**13. ADJOURNMENT**

# ***OATH OF OFFICE***

**STATE OF MINNESOTA**

**COUNTY OF LE SUEUR**

**CITY OF LE CENTER**

Do you, Antonio Ruiz-Mendez, solemnly swear that you will support the Constitution of the United States of America, the Constitution of the State of Minnesota, and the Code of Ordinances for the City of Le Center, and that you will faithfully & impartially perform the duties of Council Member to which you have been appointed by City Council on December 12, 2023; to the best of your knowledge and ability, so help you God.

Signify to the affirmative by saying, "I Will"

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Signature

Subscribed and sworn to before me this 9<sup>th</sup> day of January 2024.

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Christian Harmeyer, Mayor

ATTEST:

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Dan Evans, City Administrator

seal

**CITY OF LE CENTER  
REGULAR COUNCIL MEETING  
TUESDAY, DECEMBER 12, 2023 – 7:00 PM  
10 W. TYRONE ST. LE CENTER, MN 56057**

**\* MINUTES \***

**1. CALL TO ORDER**

Present: Mayor Christian Harmeyer, Council Members Jennifer Weiers, Dan Steffen, Nathan Hintz, Collin Scott

Absent: None

Staff Present: City Administrator Dan Evans, Public Works Superintendent Dan Steinborn, Liquor Manager Becky Vikla, Police Chief Mitch Overn

Others Present: City Attorney Jason Moran, Building Official Corey Block

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF THE AGENDA**

Motion by Hintz, seconded by Scott to approve the agenda as distributed. All in favor, motion carried.

**4. CONSENT AGENDA**

Motion by Scott, seconded by Weiers to approve the consent agenda items list below. All in favor, motion carried.

- A) Approval of Minutes from the Regular Council Meeting held on November 14, 2023
- B) Approval of Bills to be Paid
- C) Approve Resolution No. 2023DD, A Resolution Accepting Resignation and Declaring a Council Member Seat Vacancy
- D) Approve Resolution No. 2023EE, A Resolution Designating the Polling Place for 2024
- E) Approve Resolution No. 2023FF, A Resolution Certifying Unpaid Charges

**5. PUBLIC HEARINGS**

- A) Motion by Hintz, seconded by Scott to close the regular meeting and open the Truth-in-Taxation public hearing at 7:02 p.m. for the final 2024 tax levy and total general budget. All in favor, motion carried. No comment from the public, nor were any written comments sent to the Clerk's Office prior to tonight's hearing. Motion by Hintz, seconded by Scott to close the public hearing and open the regular meeting at 7:03 p.m. All in favor, motion carried.

**6. PUBLIC COMMENT**

None

**7. REPORTS OF OFFICERS, BOARDS, COMMITTEES, & DEPARTMENTS**



- A) E.D.A. Report – Evans advised no report.
- B) P & Z Report - Block advised a public hearing took place December 5<sup>th</sup> by the Planning and Zoning Commission on a rezone request, and that item will be discussed in New Business this evening.
- C) Liquor Store Report - Vikla was not present. The November liquor report was provided with no questions.
- D) Police Report – Overn provided the report on the police activities for the month of November. Calls / incidents handled 125, miles patrolled 2286, 1 arrest, call / incidents are up 20% from 2022.
- E) Public Works Report - Steinborn reported the following:
  - TMI coatings finished applying epoxy paint to the interior walls of the water treatment facility.
  - Parks are closed and winterized for the season.
- F) Le Sueur Co. Commissioner Updates – Dave Preisler was not present.

## **8. OLD BUSINESS**

- A) Three Le Center residents submitted an application for the vacant council seat; term will run until December 31<sup>st</sup> of 2024. Robert Pfarr, Robert (Bob) Emmers, and Antonio Ruiz-Mendez. The council discussed all three applicants as needs.

Motion by Hintz to appoint Robert Pfarr to the vacant council seat. There was no 2<sup>nd</sup> to that motion, motion failed.

Motion by Scott, seconded by Weires to appoint Antonio Ruiz-Mendez to the vacant council seat. In favor, Scott, Weires, Steffen. Opposed, Harmeyer, Hintz. 3/2 vote, motion carried.

## **9. NEW BUSINESS**

- A) Motion by Hintz, seconded by Scott to approve Resolution No. 2023GG. A Resolution to accept the 2024 final property tax levy and general fund budget. All in favor, motion carried.
- B) Block indicated that the Planning and Zoning Commission held a public hearing on December 5<sup>th</sup> to hear testimony regarding the rezone of three properties PID# 20.630.0055, 20.630.0056 and 20.999.0380 from R-3 Residential District to I-1a Industrial District. Block listed the following findings of fact on the matter:
  - Keeping it R-3 is not desirable because of the proximity to the recycling center, city garages, and compost piles
  - I-1a is limited
  - Industrial expansion is needed

The Planning and Zoning Commission held the 1<sup>st</sup> reading of Ordinance No. 2023-5. An Ordinance approving a rezoning of real estate and amending document 306280, The City of Le Center zoning map. Motion by Steffen, seconded by Hintz to waive the 2<sup>nd</sup> reading and approve Ordinance No. 2023-5. All in favor, motion carried.

- C) 1st Reading of Ordinance 2024-1, An Ordinance Amending Ordinance 2023-1 (2023 Fee Schedule). Block recommends that all fix fees in the building permit section be increased by \$5 across the board. Motion by Scott, seconded by Steffen to accept the first reading of Ordinance 2024-1 with the recommend changes. All in favor, motion carried.
- D) Evans indicated that by in large most of proposed personnel policy handbook was from the Leage of Minnesota Cities model policies with some blended of language from other policies. Motion by Weiers, seconded by Scott to approve the policy handbook as distributed to start January 1<sup>st</sup>, 2024. All in favor, motion carried.
- E) Motion my Hintz, seconded by Scott to approve the annual wage increases for non-union staff. All in favor, motion carried.
- F) Motion by Steffen, seconded by Scott to approve the 2024 police collective bargaining agreement (CBA) with MN Teamsters Union Local 320. All in favor, motioned carried.

#### **10. ADMINISTRATION & MISC.**

- A) The winner of the annual holiday festive outfit contest will be voted on after the meeting.
- B) Reminder that city offices will be closed December 25<sup>th</sup> for Christmas Day and January 1<sup>st</sup> for New Year's Day
- C) Council Member Jennifer Weiers addressed the council and community and expressed her gratitude for her time spent on council.

#### **11. ADJOURNMENT**

There being no further business; Motion by Scott, seconded by Steffen, for Mayor Harmeyer to adjourn the meeting at 7:46 p.m. All in favor, motion carried.

Dan Evans, Administrator

## CITY OF LE CENTER

01/05/24 9:14 AM

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## Bills Report

DEPT Descr	Search Name	Check Nbr	Amount	Comments
101 General Fund				
	INTERNAL REVENUE SERVICE	000205	\$7,450.70	Pay # 24 & 25 FICA
	INTERNAL REVENUE SERVICE	000205	\$2,567.26	Pay # 24 & 25 Medicare
	INTERNAL REVENUE SERVICE	000205	\$7,781.46	Pay # 24 & 25 F/W/H
	COMMISSIONER OF REVENUE-SWH	000217	\$5,672.36	S/W/H-Pay # 23-24-25
	PUBLIC EMPLOYEES RETIREMENT-GE	046955	\$22,115.44	PERA Pay 23-24-25
	METROPOLITAN LIFE INSURANCE	046914	\$1,148.00	
	DELTA DENTAL OF MINNESOTA	046905	\$102.40	Insurance
	MATRIX TRUST COMPANY	046912	\$260.00	457 Plan- November
	MATRIX TRUST COMPANY	046912	\$260.00	457 Plan- December
	MINNESOTA NCPERS LIFE INS	046887	\$16.00	Insurance
			\$47,373.62	
Administration	FIRST STATE BANK	000204	\$49.16	depost order
Administration	DEBIT CARD	000202	\$19.98	Amazon
Administration	BUSINES ESSENTIALS	046870	\$106.54	Supplies
Administration	BUSINES ESSENTIALS	046870	\$14.99	Supplies
Administration	COMPUTER TECHNOLOGY SOLUTIONS	046923	\$46.00	Laptop charger
Administration	AMERICAN SOLUTIONS FOR BUS	046869	\$216.15	Letterhead
Administration	DEBIT CARD	000218	\$21.99	Amazon-supplies
Administration	Le Center Floral	046911	\$86.54	
Administration	CHRISTIAN, KEOGH & MORAN	046930	\$1,150.00	Adm
Administration	METRO FIBER NET LLC	046913	\$148.42	#1685620 Admin.
Administration	QUADIENT FINANCE USA INC	046949	\$56.08	Postage machine rental 1-22-24 to 4-21-24
Administration	APG MEDIA OF SOUTHERN MN	046960	\$237.75	Adm-Adv
Administration	LE SUEUR COUNTY RECORDER	046884	\$46.00	Recording Ordinance 2023-5
Administration	CENTER POINT	046871	\$64.65	Utilities
Administration	CENTER POINT	046871	-\$64.65	Utilities
Administration	MVEC	046888	\$230.64	Utilities
Administration	CENTERPOINT ENERGY	046896	\$415.62	utilities
Administration	MVEC	046888	\$37.40	Utilities
Administration	CENTERPOINT ENERGY	046896	\$64.65	utilities
Administration	CENTER POINT	046871	\$415.62	Utilities
Administration	CENTER POINT	046871	-\$415.62	Utilities
Administration	MENARDS	046885	\$54.92	Door Mats
Administration	DEBIT CARD	000203	\$151.74	Fast Signs-Council Name Plate/Mendez
Administration	FIRST STATE BANK	000213	\$266.40	NSF Check/Venessa Alitz- Water Bill
Administration	CINTAS CORPORATION #754	046931	\$17.55	Supplies
Administration	METRO SALES INCORPORATED	046934	\$267.07	RICHO Copier Lease
Administration	CINTAS CORPORATION #754	046902	\$17.55	Soap
Administration	PENGUINCO TECHNOLOGIES	046942	\$1,057.93	Website Updates/Maintenance
Administration	MIDWEST BEST CLEANING	046935	\$22.28	City Hall Cleaning
Administration	CINTAS CORPORATION #754	046872	\$17.55	Soap
Administration	MIKES WINDOW WASHING SERVICE	046925	\$66.00	cleaning 12-27-23
Administration	MIDWEST BEST CLEANING	046886	\$85.00	City Hall Cleaning
Administration	MIDWEST BEST CLEANING	046956	\$85.00	City Hall Cleaning
41400 Administration			\$5,056.90	
Police Department	LEAGUE OF MINNESOTA CITIES	046961	\$810.00	Police-training
Police Department	AMOCO OIL COMPANY	046922	\$1,122.28	Fuel
Police Department	AMERICAN SOLUTIONS FOR BUS	046898	\$50.00	Business Cards-Police
Police Department	COMPUTER TECHNOLOGY SOLUTIONS	046874	\$55.00	Police-tablet repair
Police Department	Kelly Mittman	046881	\$175.00	11-26-23 to 12-9-23 Training
Police Department	CHRISTIAN, KEOGH & MORAN	046930	\$3,075.00	Police
Police Department	FRONTIER COMMUNICATIONS-GENERA	046907	\$101.65	utilities

DEPT Descr	Search Name	Check Nbr	Amount	Comments
Police Department	METRO FIBER NET LLC	046913	\$52.74	#1685620 PD
Police Department	MIDWEST BEST CLEANING	046956	\$35.00	Cleaning 12/28/23
Police Department	LE SUEUR COUNTY TREASURER	046924	\$562.50	Police-work with CPS
Police Department	COMPUTER TECHNOLOGY SOLUTIONS	046940	\$300.00	Police
Police Department	MIDWEST BEST CLEANING	046886	\$35.00	Cleaning
Police Department	ALWAYS THERE PLUMBING & HEATIN	046929	\$300.00	December-Pet Boarding
42123 Police Department			\$6,674.17	
Streets Department	AMOCO OIL COMPANY	046922	\$494.86	Fuel
Streets Department	C & S SUPPLY CO INC	046920	\$170.94	Supplies
Streets Department	TIM MILLER ELECTRIC INC	046918	\$249.60	Siren Repair-City Hall
Streets Department	QUADIENT FINANCE USA INC	046949	\$56.08	Postage machine rental 1-22-24 to 4-21-24
Streets Department	T.P. KELLY CONSTRUCTION INC	046917	\$5,333.00	Repairs
Streets Department	BOLTON & MENK, INC.	046899	\$270.00	Courthouse Plans
Streets Department	METRO FIBER NET LLC	046913	\$135.57	#1685622 Streets
Streets Department	CENTER POINT	046871	\$290.03	Utilities
Streets Department	CENTER POINT	046871	-\$290.03	Utilities
Streets Department	MVEC	046888	\$71.71	Utilities
Streets Department	MVEC	046888	\$104.48	Utilities
Streets Department	MVEC	046888	\$1,998.98	Utilities
Streets Department	CENTERPOINT ENERGY	046896	\$290.03	utilities
Streets Department	NUSS TRUCK & EQUIPMENT	046937	\$44.00	Loader repair
Streets Department	KOENING & SONS EQUIPMENT	046910	\$292.16	Sweeper repair
Streets Department	Countryside Welding & repair, LL	046903	\$371.12	Reapsi water truck
Streets Department	WONDRA AUTOMOTIVE	046943	\$409.49	Truck
Streets Department	KOENING & SONS EQUIPMENT	046910	\$348.68	Sweeper repair
Streets Department	JS Repair	046880	\$417.00	Truck repair
Streets Department	LE SUEUR COUNTY TREASURER	046950	\$297.50	Vehicle License Renewal
Streets Department	CINTAS CORPORATION #754	046931	\$132.25	supplies
Streets Department	CINTAS CORPORATION #754	046902	\$122.50	Streets
Streets Department	CINTAS CORPORATION #754	046872	\$122.50	Streets
Streets Department	CINTAS CORPORATION #754	046872	\$249.65	Streets
43121 Streets Department			\$11,982.10	
Pool	CENTERPOINT ENERGY	046896	\$69.79	utilities
Pool	CENTER POINT	046871	-\$69.79	Utilities
Pool	CENTER POINT	046871	\$69.79	Utilities
Pool	MVEC	046888	\$45.00	Utilities
45124 Pool			\$114.79	
Parks	MVEC	046888	\$25.84	Utilities
Parks	MVEC	046888	\$15.00	Utilities
Parks	MVEC	046888	\$21.20	Utilities
Parks	FRONTIER COMMUNICATIONS-GENERA	046907	\$84.10	utilities
Parks	MVEC	046888	\$45.00	Utilities
Parks	MVEC	046888	\$15.00	Utilities
Parks	MVEC	046888	\$45.00	Utilities
Parks	AG PARTNERS LS OFFICE	046939	\$126.73	Ice Rink-LP
Parks	MINNESOTA AG GROUP INC	046936	\$144.06	Exmark-throttle control
45200 Parks			\$521.93	
Library	METRO FIBER NET LLC	046913	\$52.74	#1685620 Lib.
Library	MIDWEST BEST CLEANING	046935	\$0.00	Library Cleaning
Library	MIDWEST BEST CLEANING	046886	\$35.00	Library Cleaning
Library	MIDWEST BEST CLEANING	046956	\$55.00	Library Cleaning
45501 Library			\$142.74	
101 General Fund			\$71,866.25	

DEPT Descr	Search Name	Check Nbr	Amount	Comments
324 2010C G.O. Refunding Bond				
Debt Service	EHLERS & ASSOCIATES INC	046927	\$155,000.00	
Debt Service	EHLERS & ASSOCIATES INC	046927	\$7,704.38	
47000 Debt Service			\$162,704.38	
324 2010C G.O. Refunding Bond			\$162,704.38	
325 2016A G.O. Bond				
Debt Service	EHLERS & ASSOCIATES INC	046927	\$33,816.94	
Debt Service	EHLERS & ASSOCIATES INC	046927	\$5,341.53	
47000 Debt Service			\$39,158.47	
325 2016A G.O. Bond			\$39,158.47	
326 2014B G.O. Refunding Bond				
Debt Service	EHLERS & ASSOCIATES INC	046927	\$180,000.00	
Debt Service	EHLERS & ASSOCIATES INC	046927	\$16,266.25	
47000 Debt Service			\$196,266.25	
326 2014B G.O. Refunding Bond			\$196,266.25	
329 2017A G.O. Refunding Bond				
Debt Service	EHLERS & ASSOCIATES INC	046927	\$40,000.00	
Debt Service	EHLERS & ASSOCIATES INC	046927	\$4,430.00	
Debt Service	EHLERS & ASSOCIATES INC	046927	\$575.00	
47000 Debt Service			\$45,005.00	
329 2017A G.O. Refunding Bond			\$45,005.00	
330 2020A G.O. Bond				
Debt Service	EHLERS & ASSOCIATES INC	046927	\$165,000.00	
Debt Service	EHLERS & ASSOCIATES INC	046927	\$43,475.00	
Debt Service	EHLERS & ASSOCIATES INC	046927	\$475.00	
47000 Debt Service			\$208,950.00	
330 2020A G.O. Bond			\$208,950.00	
601 Water Fund				
Debt Service	EHLERS & ASSOCIATES INC	046927	\$50,000.00	
Debt Service	EHLERS & ASSOCIATES INC	046927	\$13,522.50	
47000 Debt Service			\$63,522.50	
Water Utilities	MINNESOTA REVENUE/SALES TAX	000201	\$642.00	Sales Tax- November
Water Utilities	HAWKINS, INC.	046908	\$5,655.88	Plant
Water Utilities	HAWKINS, INC.	046877	\$20.00	Water
Water Utilities	HAWKINS, INC.	046877	\$10.00	Water
Water Utilities	GOPHER STATE ONE-CALL, INC.	046941	\$6.07	Locations
Water Utilities	MINNESOTA DNR WATERS	046954	\$901.29	Annual Water Fee Permit # 1979-4381
Water Utilities	UTILITY CONSULTANTS	046938	\$92.40	Testing
Water Utilities	QUADIENT FINANCE USA INC	046949	\$56.08	Postage machine rental 1-22-24 to 4-21-24
Water Utilities	CENTER POINT	046871	\$30.12	Utilities
Water Utilities	CENTER POINT	046871	\$117.88	Utilities
Water Utilities	MVEC	046888	\$155.82	Utilities
Water Utilities	MVEC	046888	\$752.91	Utilities
Water Utilities	MVEC	046888	\$1,079.99	Utilities
Water Utilities	MVEC	046888	\$2,657.07	Utilities
Water Utilities	CENTER POINT	046871	-\$30.12	Utilities
Water Utilities	CENTERPOINT ENERGY	046896	\$117.88	utilities
Water Utilities	CENTERPOINT ENERGY	046896	\$30.12	utilities
Water Utilities	CENTER POINT	046871	-\$117.88	Utilities
Water Utilities	FRONTIER COMMUNICATIONS-GENERA	046933	\$137.35	water plant

DEPT Descr	Search Name	Check Nbr	Amount	Comments
Water Utilities	ALDEN POOL & MUNICIPAL SUPPLY	046952	\$3,617.00	Water Plant-Dehumidifier
Water Utilities	MID AMERICA BACKFLOW PREVENTER	046959	\$300.00	Backflow testing
49440 Water Utilities			\$16,231.86	
601 Water Fund			\$79,754.36	
602 Sewer Fund				
Debt Service	EHLERS & ASSOCIATES INC	046927	\$91,183.06	
Debt Service	EHLERS & ASSOCIATES INC	046927	\$19,408.47	
47000 Debt Service			\$110,591.53	
Sewer Utilities	LE SUEUR COUNTY PUBLIC HEALTH	046883	\$75.00	T. Kortuem/hepatitis shot
Sewer Utilities	HAWKINS, INC.	046908	\$6,718.99	Plant
Sewer Utilities	HAWKINS, INC.	046947	\$10,057.98	Plant-Ferric Chloride
Sewer Utilities	GOPHER STATE ONE-CALL, INC.	046941	\$6.08	Locations
Sewer Utilities	BOLTON & MENK, INC.	046899	\$812.00	Flow Monitoring
Sewer Utilities	UTILITY CONSULTANTS	046938	\$1,504.55	Testing
Sewer Utilities	METRO FIBER NET LLC	046913	\$136.77	#1685621 Sewer
Sewer Utilities	QUADIENT FINANCE USA INC	046949	\$56.05	Postage machine rental 1-22-24 to 4-21-24
Sewer Utilities	CENTER POINT	046871	-\$177.80	Utilities
Sewer Utilities	CENTERPOINT ENERGY	046896	\$177.80	utilities
Sewer Utilities	MVEC	046888	\$4,307.33	Utilities
Sewer Utilities	CENTER POINT	046871	\$177.80	Utilities
Sewer Utilities	MVEC	046888	\$115.04	Utilities
Sewer Utilities	MVEC	046888	\$96.61	Utilities
Sewer Utilities	MINNESOTA PUMP WORKS	046953	\$1,118.75	Plant-steel cradle for sludge mixer
Sewer Utilities	MINNESOTA PUMP WORKS	046958	\$544.30	Lift Station Repair
Sewer Utilities	MID AMERICA BACKFLOW PREVENTER	046959	\$300.00	Back flow testing
Sewer Utilities	INTERSTATE POWER SYSTEMS	046878	\$7,197.19	Pump repair
49450 Sewer Utilities			\$33,224.44	
602 Sewer Fund			\$143,815.97	
603 Refuse Fund				
Refuse	MINNESOTA REVENUE/SALES TAX	000201	\$1,001.00	Sales Tax- November
Refuse	QUADIENT FINANCE USA INC	046949	\$56.08	Postage machine rental 1-22-24 to 4-21-24
43230 Refuse			\$1,057.08	
603 Refuse Fund			\$1,057.08	
609 Liquor Fund				
	MINNESOTA REVENUE/SALES TAX	000201	\$9,218.00	Sales Tax- November
			\$9,218.00	
Municipal Liquor Store	CITY OF LE CENTER GENERAL FUND	046945	\$60.00	Refuse Bags (2)
Municipal Liquor Store	CITY OF LE CENTER GENERAL FUND	046873	\$60.00	Refuse Bags
Municipal Liquor Store	RADERMACHERS	046916	\$28.76	Supplies
Municipal Liquor Store	RADERMACHERS	046916	\$11.48	Supplies
Municipal Liquor Store	PEPSI COLA BOTTLING CO.	046915	\$433.75	Bar supplies
Municipal Liquor Store	A.H. HERMEL	046928	\$208.28	Supplies
Municipal Liquor Store	WW COMMUNICATIONS	046895	\$50.34	Qtr
Municipal Liquor Store	BREAKTHRU BEV MN WINE	046900	\$983.61	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	046909	\$3,789.34	Liquor
Municipal Liquor Store	NEXT CHAPTER WINERY LLC	046889	\$438.00	Wine
Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	046909	\$4,231.45	Liquor
Municipal Liquor Store	PAUSTIS & SONS	046890	\$343.50	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	046909	\$837.71	Liquor
Municipal Liquor Store	BREAKTHRU BEV MN WINE	046957	\$702.90	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	046909	\$1,704.26	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	046879	\$895.09	Liquor

DEPT Descr	Search Name	Check Nbr	Amount	Comments
Municipal Liquor Store	KINNEY CREEK BREWERY	046882	\$269.00	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	046879	-\$373.89	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	046879	\$1,702.39	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	046879	\$121.98	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	046879	\$563.40	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	046879	\$2,741.92	Liquor
Municipal Liquor Store	SOUTHERN GLAZERS OF MN	046921	\$728.28	Liquor
Municipal Liquor Store	MORGAN CREEK VINEYARDS	046951	\$201.60	Liquor
Municipal Liquor Store	SOUTHERN GLAZERS OF MN	046921	\$647.13	Liquor
Municipal Liquor Store	BREAKTHRU BEV MN WINE	046957	\$72.00	Liquor
Municipal Liquor Store	TOW DISTRIBUTING CORP.	046894	-\$19.20	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	046894	\$10,922.50	Beer
Municipal Liquor Store	DAHLHEIMER BEVERAGE	046946	\$3,424.30	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	046894	\$61.80	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	046919	\$3,758.35	Beer
Municipal Liquor Store	DAHLHEIMER BEVERAGE	046932	\$2,328.40	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	046894	\$465.30	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	046919	-\$18.60	Beer
Municipal Liquor Store	DAHLHEIMER BEVERAGE	046904	\$3,946.90	Beer
Municipal Liquor Store	DAHLHEIMER BEVERAGE	046875	\$1,904.90	Beer
Municipal Liquor Store	A.H. HERMEL	046868	\$303.91	mdse for resale
Municipal Liquor Store	A.H. HERMEL	046868	-\$155.10	mdse for resale
Municipal Liquor Store	A.H. HERMEL	046897	\$409.22	Mdse for resale
Municipal Liquor Store	A.H. HERMEL	046944	\$455.91	mdse for resale
Municipal Liquor Store	A.H. HERMEL	046897	\$89.75	Mdse for resale
Municipal Liquor Store	PEPSI COLA BOTTLING CO.	046948	\$401.46	Bar supplies
Municipal Liquor Store	FIRE HOUSE PIZZA	046876	\$184.50	Mdse for resale
Municipal Liquor Store	The Home City Ice Company	046893	\$201.31	Mdse for resale
Municipal Liquor Store	FIRE HOUSE PIZZA	046906	\$85.50	Mdse for resale
Municipal Liquor Store	PETTY CASH LIQUOR	046891	\$250.00	Adv
Municipal Liquor Store	ILLINOIS CASUALTY COMPANY	046926	\$4,703.00	Annual Renewal
Municipal Liquor Store	MVEC	046888	\$986.76	Utilities
Municipal Liquor Store	CENTERPOINT ENERGY	046901	\$478.82	utilities
Municipal Liquor Store	MIDWEST BEST CLEANING	046886	\$934.86	Liquor Store Cleaning
Municipal Liquor Store	MIDWEST BEST CLEANING	046935	\$0.00	Liquor Store Cleaning
Municipal Liquor Store	MIDWEST BEST CLEANING	046956	\$914.86	Liquor Store Cleaning
Municipal Liquor Store	FIRST STATE BANK	000212	\$60.00	NSF Check/Josh Bonordon
Municipal Liquor Store	FIRST STATE BANK	000214	\$200.00	NSF Check
Municipal Liquor Store	FIRST STATE BANK	000215	\$200.00	NSF Check
Municipal Liquor Store	FIRST STATE BANK	000208	\$128.42	NSF Check
Municipal Liquor Store	FIRST STATE BANK	000211	\$150.00	NSF Check
Municipal Liquor Store	FIRST STATE BANK	000216	\$225.00	NSF Check
Municipal Liquor Store	FIRST STATE BANK	000214	-\$200.00	NSF Check
Municipal Liquor Store	FIRST STATE BANK	000210	\$150.00	NSF Check
Municipal Liquor Store	FIRST STATE BANK	000207	\$125.00	NSF Check
Municipal Liquor Store	FIRST STATE BANK	000209	\$150.00	NSF Check
Municipal Liquor Store	RICH KERN	046892	\$250.00	Entertainment 12-31-23
49770 Municipal Liquor Store			\$59,910.11	
609 Liquor Fund			\$69,128.11	
			\$1,017,705.87	

## Packet Report Revenues

Act Code	SOURCE Descr	Water		
		December 2023 Amt	2023 YTD Amt	2023 Budget
601-00000-37180	Sales Tax Water	\$516.79	\$7,448.44	\$7,600.00
601-00000-50000	Holding Acct.	\$0.00	\$0.00	\$0.00
601-00000-37190	State Test Fee	\$683.14	\$8,659.44	\$8,500.00
601-00000-37171	Delinquent Utilities	\$0.00	\$252.96	\$0.00
601-00000-37170	Meter Rent	\$1,154.76	\$14,859.16	\$14,500.00
601-00000-37150	Water Connect/Re	\$0.00	\$3,350.00	\$0.00
601-00000-37110	Water Sales	\$41,187.00	\$511,521.88	\$490,000.00
601-00000-33439	Pension rev	\$0.00	\$0.00	\$0.00
601-00000-36416	Lease Interest Rev	\$0.00	\$0.00	\$0.00
601-00000-36260	Reimbursement /	\$441.31	\$441.31	\$0.00
601-00000-36220	Rents / Lease Rev	\$3,516.93	\$41,967.42	\$39,600.00
601-00000-37160	Late Charge	\$397.34	\$6,169.22	\$5,000.00
601-00000-39700	Capital Contributo	\$0.00	\$0.00	\$0.00
601		\$47,897.27	\$594,669.83	\$565,200.00

## Packet Report Expenses

Act Code	OBJECT Descr	Water		
		December 2023 Amt	2023 YTD Amt	2023 Budget
601-49440-310	Permits and Fees	\$0.00	\$9,043.00	\$10,000.00
601-49440-311	Testing	\$38.12	\$546.32	\$3,000.00
601-49440-322	Postage	\$140.00	\$1,600.89	\$2,000.00
601-49440-361	Insurance Premiu	\$0.00	\$9,753.00	\$8,800.00
601-49440-381	Utility Services	\$4,931.53	\$58,077.19	\$70,000.00
601-49440-401	Repair/Maint Buildi	\$0.00	\$0.00	\$0.00
601-49440-404	Repair/Maint Mach	\$0.00	\$1,388.31	\$5,000.00
601-49440-303	Engineer Fees	\$0.00	\$4,800.00	\$0.00
601-49440-430	Miscellaneous Exp	\$0.00	\$0.00	\$0.00
601-49440-433	Dues & Subscriptio	\$0.00	\$3,745.08	\$2,000.00
601-49440-520	Capital Improve	\$0.00	\$0.00	\$10,000.00
601-49440-135	HSA Contributions	\$0.00	\$0.00	\$0.00
601-49440-216	Chemicals & Chem	\$5,685.88	\$46,514.16	\$50,000.00
601-49440-134	Disability / Life	\$36.32	\$159.51	\$0.00
601-49440-402	Repair/Maint Struc	\$2,125.83	\$6,355.83	\$30,000.00
601-49440-101	Full-time Employe	\$3,824.55	\$46,890.48	\$41,200.00
601-47000-601	Bond Principal	\$0.00	\$285,000.00	\$285,000.00
601-47000-611	Bond Interest	\$0.00	\$45,045.20	\$45,046.00
601-49440-240	Equipment	\$0.00	\$230.83	\$5,000.00
601-47000-620	Fiscal Agent Fees	\$0.00	\$0.00	\$0.00
601-49440-300	Professional Servic	\$34.93	\$8,563.95	\$1,000.00
601-49440-102	Full-time Employe	\$156.30	\$602.04	\$0.00
601-49440-121	PERA Contribution	\$298.57	\$2,402.32	\$3,100.00
601-49440-122	Social Security / M	\$300.47	\$3,564.27	\$3,200.00
601-49440-131	Health Insurance	\$575.39	\$2,590.15	\$5,000.00
601-49440-190	Pension Expense	\$0.00	\$0.00	\$0.00
601-49440-200	Sales Tax	\$642.00	\$8,250.44	\$8,200.00
601-49440-203	Water Meters	\$253.35	\$4,241.15	\$6,000.00
601-49440-207	Training	\$0.00	\$150.00	\$1,000.00
601-49440-215	Operating Supplies	\$0.00	\$2,612.01	\$15,000.00
601-49440-221	Repair/Maint Supp	\$383.36	\$20,456.78	\$10,000.00
601-49440-151	Workers Compens	\$0.00	\$1,473.51	\$1,400.00
601		\$19,426.60	\$574,056.42	\$620,946.00



## Packet Report Revenues

### Sewer

Act Code	SOURCE Descr	December 2023 Amt	2023 YTD Amt	2023 Budget
602-00000-36260	Reimbursement /	\$567.70	\$567.70	\$0.00
602-49450-39101	Gain (loss) on sale	\$0.00	\$0.00	\$0.00
602-00000-39700	Capital Contributo	\$0.00	\$0.00	\$0.00
602-00000-39301	Plant O & M	\$9,644.42	\$109,444.32	\$123,000.00
602-00000-39300	Debt Proceeds	\$9,671.77	\$106,119.97	\$115,000.00
602-00000-37250	Sewer Connect/Re	\$0.00	\$4,500.00	\$0.00
602-00000-37171	Delinquent Utilities	\$0.00	\$252.95	\$0.00
602-00000-33439	Pension rev	\$0.00	\$0.00	\$0.00
602-00000-37210	Sewer Charges	\$31,548.74	\$397,083.65	\$395,000.00
602		\$51,432.63	\$617,968.59	\$633,000.00

## Packet Report Expenses

### Sewer

Act Code	OBJECT Descr	December 2023 Amt	2023 YTD Amt	2023 Budget
602-49450-321	Telephone	\$136.77	\$2,849.56	\$1,500.00
602-49450-322	Postage	\$140.00	\$1,519.12	\$1,000.00
602-49450-325	Publications Misc.	\$0.00	\$0.00	\$0.00
602-49450-352	Disposal Fee	\$231.30	\$2,556.47	\$1,000.00
602-49450-361	Insurance Premiu	\$0.00	\$12,546.00	\$9,800.00
602-49450-381	Utility Services	\$4,696.78	\$55,046.59	\$57,000.00
602-49450-401	Repair/Maint Buildi	\$0.00	\$3,614.43	\$0.00
602-49450-402	Repair/Maint Struc	\$0.00	\$36,198.57	\$30,000.00
602-49450-404	Repair/Maint Mach	\$7,197.19	\$46,688.79	\$5,000.00
602-49450-420	Depreciation Expe	\$0.00	\$0.00	\$0.00
602-49450-134	Disability / Life	\$96.50	\$432.51	\$0.00
602-49450-433	Dues & Subscriptio	\$0.00	\$2,164.09	\$2,000.00
602-49450-603	Loan/Lease Payme	\$0.00	\$0.00	\$8,000.00
602-49450-520	Capital Improveme	\$0.00	\$0.00	\$0.00
602-49450-135	HSA Contributions	\$0.00	\$0.00	\$0.00
602-49450-430	Miscellaneous Exp	\$0.00	\$0.00	\$0.00
602-49450-121	PERA Contribution	\$783.77	\$9,564.92	\$8,700.00
602-47000-601	Bond Principal	\$0.00	\$247,902.11	\$247,903.00
602-47000-611	Bond Interest	\$0.00	\$47,439.56	\$47,439.00
602-47000-620	Fiscal Agent Fees	\$0.00	\$0.00	\$0.00
602-47000-630	Discount bonds iss	\$0.00	\$0.00	\$0.00
602-49450-101	Full-time Employe	\$9,756.80	\$130,711.48	\$115,000.00
602-49450-311	Testing	\$314.77	\$13,018.28	\$18,000.00
602-49450-102	Full-time Employe	\$693.26	\$5,225.56	\$0.00
602-49450-122	Social Security / M	\$789.64	\$10,209.45	\$8,800.00
602-49450-131	Health Insurance	\$1,446.10	\$25,555.69	\$45,000.00
602-49450-221	Repair/Maint Supp	\$0.00	\$877.49	\$5,000.00
602-49450-310	Permits and Fees	\$0.00	\$1,570.00	\$100.00
602-49450-303	Engineer Fees	\$1,277.50	\$13,249.50	\$0.00
602-49450-300	Professional Servic	\$34.92	\$8,580.81	\$1,000.00
602-49450-240	Equipment	\$0.00	\$790.43	\$5,000.00
602-49450-151	Workers Compens	\$0.00	\$4,089.59	\$3,400.00
602-49450-216	Chemicals & Chem	\$6,718.99	\$82,199.52	\$45,000.00
602-49450-215	Operating Supplies	\$586.78	\$2,390.66	\$10,000.00
602-49450-207	Training	\$0.00	\$982.24	\$1,500.00
602-49450-190	Pension Expense	\$0.00	\$0.00	\$0.00
602		\$34,901.07	\$767,973.42	\$677,142.00

## Packet Report Revenues

Act Code	SOURCE Descr	Refuse		
		December 2023 Amt	2023 YTD Amt	2023 Budget
603-43230-36260	Reimbursement /	\$44.21	\$44.21	\$0.00
603-00000-37310	Refuse Collection F	\$5,973.39	\$76,615.64	\$79,000.00
603-00000-36250	Miscellaneous Rev	\$0.00	\$0.00	\$0.00
603-00000-33439	Pension rev	\$0.00	\$0.00	\$0.00
603-00000-39101	Gain (loss) on sale	\$0.00	\$0.00	\$0.00
603-00000-37330	Refuse bag sales	\$7,657.50	\$65,066.75	\$75,000.00
603		\$13,675.10	\$141,726.60	\$154,000.00

## Packet Report Expenses

Act Code	OBJECT Descr	Refuse		
		December 2023 Amt	2023 YTD Amt	2023 Budget
603				
603-43230-135	HSA Contributions	\$0.00	\$0.00	\$0.00
603-43230-405	Repair/Maint Vehic	\$0.00	\$640.76	\$1,000.00
603-43230-101	Full-time Employe	\$3,271.82	\$27,350.65	\$45,000.00
603-43230-325	Publications Misc.	\$0.00	\$0.00	\$0.00
603-43230-603	Loan/Lease Payme	\$0.00	\$27,349.28	\$27,400.00
603-43230-520	Capital Improveme	\$0.00	\$0.00	\$0.00
603-43230-430	Miscellaneous Exp	\$0.00	\$0.00	\$0.00
603-43230-420	Depreciation Expe	\$0.00	\$0.00	\$0.00
603-43230-134	Disability / Life	\$23.91	\$102.15	\$0.00
603-43230-151	Workers Compens	\$0.00	\$4,122.12	\$3,100.00
603-43230-103	Part-time Employe	\$2,512.85	\$26,153.99	\$11,000.00
603-43230-361	Insurance Premiu	\$0.00	\$977.00	\$1,300.00
603-43230-102	Full-time Employe	\$122.18	\$333.97	\$0.00
603-43230-122	Social Security / M	\$444.50	\$4,048.36	\$4,300.00
603-43230-131	Health Insurance	\$567.42	\$2,554.64	\$3,000.00
603-43230-121	PERA Contribution	\$360.29	\$2,136.00	\$4,200.00
603-43230-190	Pension Expense	\$0.00	\$0.00	\$0.00
603-43230-200	Sales Tax	\$1,001.00	\$14,153.44	\$15,000.00
603-43230-212	Motor Fuels	\$1,248.00	\$4,405.89	\$3,000.00
603-43230-215	Operating Supplies	\$393.26	\$12,401.61	\$10,000.00
603-43230-221	Repair/Maint Supp	\$0.00	\$0.00	\$2,000.00
603-43230-352	Disposal Fee	\$6,664.00	\$74,839.53	\$65,000.00
603		\$16,609.23	\$201,569.39	\$195,300.00

## Packet Report Revenues

Act Code	SOURCE Descr	Liquor		
		December 2023 Amt	2023 YTD Amt	2023 Budget
609-00000-37915	Liquor Miscellaneous	\$5,015.36	\$68,314.51	\$55,000.00
609-00000-37916	Cash Over (Short)	\$72.72	\$68.13	\$0.00
609-00000-37913	Wine On-Sale	\$171.28	\$698.53	\$500.00
609-00000-37912	Beer On-Sale	\$16,945.02	\$205,358.22	\$125,000.00
609-00000-37911	Liquor On-Sale	\$9,323.87	\$106,747.45	\$80,000.00
609-00000-37813	Wine Off-Sale	\$4,728.77	\$44,401.94	\$45,000.00
609-00000-37811	Liquor Off-Sale	\$20,025.17	\$238,966.43	\$250,000.00
609-00000-36260	Reimbursement /	\$195.30	\$12,763.77	\$0.00
609-00000-36220	Rents / Lease Rev	\$2,300.00	\$28,534.25	\$21,600.00
609-00000-36210	Interest Earnings	\$0.00	\$1,246.75	\$0.00
609-00000-33439	Pension rev	\$0.00	\$0.00	\$0.00
609-00000-11501	Credit Card Receip	\$291.42	-\$10,092.39	\$0.00
609-00000-37812	Beer Off-Sale	\$34,346.57	\$503,352.83	\$485,000.00
609-00000-11500	Charge Sales	\$412.28	-\$6,171.82	\$0.00
609-00000-37920	Gambling & Game	\$7,033.36	\$94,810.73	\$70,000.00
609		\$100,861.12	\$1,288,999.33	\$1,132,100.00

## Packet Report Expenses

Act Code	OBJECT Descr	Liquor		
		December 2023 Amt	2023 YTD Amt	2023 Budget
609-49770-442	Entertainment	\$1,200.00	\$9,030.00	\$4,000.00
609-49770-434	Property Taxes	\$0.00	\$3,031.29	\$3,400.00
609-49770-420	Depreciation Expe	\$0.00	\$0.00	\$0.00
609-49770-435	NSF Check	\$1,138.42	\$2,087.71	\$0.00
609-49770-430	Miscellaneous Exp	\$0.00	\$4,232.70	\$0.00
609-49770-520	Capital Improveme	\$0.00	\$0.00	\$0.00
609-49770-570	Office Equipment	\$0.00	\$4,850.75	\$0.00
609-49770-603	Loan/Lease Payme	\$0.00	\$11,902.88	\$12,915.00
609-49770-135	HSA Contributions	\$0.00	\$0.00	\$0.00
609-49770-401	Repair/Maint Buildi	\$0.00	\$2,734.64	\$5,000.00
609-49770-134	Disability / Life	\$114.20	\$533.21	\$0.00
609-49770-301	Audit Fees	\$0.00	\$3,000.00	\$3,000.00
609-49770-720	Operating Transfer	\$75,000.00	\$75,000.00	\$75,000.00
609-49770-215	Operating Supplies	\$2,578.11	\$27,163.45	\$20,000.00
609-49770-101	Full-time Employee	\$10,563.97	\$122,722.54	\$129,000.00
609-49770-313	Card Processing F	\$1,672.23	\$17,514.22	\$0.00
609-49770-102	Full-time Employee	\$329.68	\$4,656.93	\$0.00
609-49770-103	Part-time Employee	\$9,669.00	\$50,613.75	\$33,300.00
609-49770-121	PERA Contribution	\$1,027.95	\$9,815.14	\$12,300.00
609-49770-122	Social Security / M	\$1,553.99	\$13,245.66	\$12,500.00
609-49770-131	Health Insurance	\$2,413.16	\$42,277.98	\$47,800.00
609-49770-151	Workers Compens	\$0.00	\$5,185.56	\$3,400.00
609-49770-386	Cleaning	\$1,715.19	\$17,444.98	\$16,000.00
609-49770-207	Training	\$0.00	\$0.00	\$0.00
609-49770-221	Repair/Maint Supp	\$756.75	\$6,719.24	\$3,000.00
609-49770-251	Purchase Liquor	\$24,609.44	\$215,344.78	\$225,000.00
609-49770-252	Purchase Beer	\$38,047.89	\$508,503.17	\$450,000.00
609-49770-259	Consumable Good	\$4,997.35	\$43,822.00	\$30,000.00
609-49770-310	Permits and Fees	\$20.00	\$5,895.64	\$6,000.00
609-49770-325	Publications Misc.	\$250.00	\$1,934.81	\$2,500.00
609-49770-361	Insurance Premiu	\$0.00	\$9,349.00	\$8,200.00
609-49770-381	Utility Services	\$2,161.88	\$27,160.16	\$25,000.00
609-49770-190	Pension Expense	\$0.00	\$0.00	\$0.00
609		\$179,819.21	\$1,245,772.19	\$1,127,315.00

## **NOTICE OF PUBLIC HEARING CITY OF LE CENTER**

Notice is hereby given that City of  
Le Center will be holding a public  
hearing on Tuesday, January 9,  
2024 @ 7:00 pm at City Hall, 10 West  
Tyrone Street, Le Center, to hear all  
testimony regarding Ordinance No. 2024-1  
an Ordinance amending Ordinance 2023-1 the  
(2023 fee schedule)

All oral & written comments shall be  
heard at that time or may be mailed to:  
City of Le Center, Attn: Dan Evans,  
10 West Tyrone St., Le Center, MN 56057.

Published in the Le Sueur Co. News on 01/04/2024.



# COMPUTER TECHNOLOGY SOLUTIONS

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**Prepared For:** Becky Vikla  
**Company:** City of Le Center  
**Address:** 20 N Waterville Ave  
Le Center, MN 56057  
United States

**Email:** [becky.vikla@cityoflecenter.com](mailto:becky.vikla@cityoflecenter.com)  
**Phone:** (507) 357-4450

## QUOTE

Date	Quote #
12/15/23	AAQ53154

Terms	Representative	P.O. Number
Net 30 Days	Mark Reedstrom	

Ln #	Qty	Description	Term	Unit Price	Ext. Price
1		<b>Network</b>			
2	1	CTS Managed Firewall - WatchGuard T25	36 Months	\$109.00	\$109.00
3	1	Aruba Instant On 1930 48G Class4 PoE 4SFP/SFP+ 370W Switch - 48 Ports - Manageable - Gigabit Ethernet, 10 Gigabit Ethernet - 10/100/1000Base-T, 10GBase-X - 4 Layer Supported - Modular - 520 W Power Consumption - 370 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - 1U High - Rack-mountable, Wall Mountable, Table Top, Cabinet Mount, Under Table - Lifetime Limited Warranty		\$901.00	\$901.00
4	1	Aruba Instant On 1930 8G Class4 PoE 2SFP 124W Switch - 10 Ports - Manageable - 3 Layer Supported - Modular - 2 SFP Slots - 150 W Power Consumption - 124 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - Desktop, Rack-mountable - Lifetime Limited Warranty		\$274.00	\$274.00
5	2	Aruba Instant On AP22 802.11ax 1.66 Gbit/s Wireless Access Point - 2.40 GHz, 5 GHz - MIMO Technology - 1 x Network (RJ-45) - Gigabit Ethernet - PoE Ports - 10.10 W - Wall Mountable, Ceiling Mountable, Rail-mountable		\$184.00	\$368.00
6	1	Tripp Lite UPS Smart LCD 1500VA 900W 120V Line-Interactive UPS - 8 Outlets USB DB9 2U Rack/Tower - 2U Rack/Tower - 8 Hour Recharge - 3.50 Minute Stand-by - 110 V AC Input - 120 V AC, 120 V AC Output - 8 x NEMA 5-15R		\$375.00	\$375.00
7	1	Tripp Lite UPS OmniSmart LCD 120V 900VA 475W Line-Interactive UPS Tower LCD display USB port Battery Backup - 900VA/475W - 3 Minute Full Load - 4 x NEMA 5-15R - Battery/Surge-protected, 4 x NEMA 5-15R - Surge-protected		\$205.00	\$205.00
8	1	Tripp Lite SmartRack 15U Low-Profile Switch-Depth Wall-Mount Half-Height Rack Enclosure Hinged Back - 15U Rack Height x 19" Rack Width x 20.50" Rack Depth - Wall Mountable - Black - Steel - 225 lb Static/Stationary Weight Capacity		\$609.00	\$609.00
9	1	Tripp Lite Rack Shelf - 2U Wide - Black		\$76.00	\$76.00
10		<b>New Office PC</b>			
11	1	HP EliteDesk 800 G6 SFF W10P-64 i5-10600 1TB SSD 8GB RAM		\$998.00	\$998.00
12	1	HP Z24f G3 FHD Display		\$215.00	\$215.00
13		<b>Camera System Equipment</b>			

Ln #	Qty	Description	Term	Unit Price	Ext. Price
14	1	AXIS Camera Station S2212 Appliance - 6 TB HDD - Network Security Appliance - HDMI - TAA Compliant		\$3,199.00	\$3,199.00
15	3	AXIS M3116-LVE 4 Megapixel Indoor/Outdoor Network Camera - Color - Dome - White - 65.62 ft Infrared Night Vision - H.264, H.264 (MPEG-4 Part 10/AVC), H.264 BP, H.264 (MP), H.264 HP, H.265, H.265 (MPEG-H Part 2/HEVC), H.265 (MP), Motion JPEG - 2688 x 1512 - 2.40 mm Fixed Lens - 30 fps - RGB CMOS - Pole Mount, Ceiling Mount, Conduit Mount, Pendant Mount, Wall Mount, Gang Box Mount, Junction Box Mount, Lighting Track Mount, Corner Mount, Bracket Mount - IK08 - IP66, IP67 - Impact Resistant, Va		\$449.00	\$1,347.00
16	2	AXIS M3216-LVE Surveillance Camera - Color - Dome		\$689.00	\$1,378.00
17	1	AXIS P3827-PVE 7 Megapixel Network Camera - Color - Dome - White - TAA Compliant - Infrared Night Vision - H.264, H.265, Motion JPEG, H.264B, H.264H, H.265M - 3712 x 1856 - 3.30 mm Fixed Lens - 30 fps - RGB CMOS - Gigabit Ethernet - Bracket Mount, Junction Box Mount, Wall Mount, Ceiling Mount, Conduit Mount - IK10 - IP66, IP67		\$1,499.00	\$1,499.00
18	1	AXIS P4707-PLVE 5 Megapixel Network Camera - Color - Dome - White, Black - 49.21 ft Infrared Night Vision - Zipstream, H.264, H.265, Motion JPEG, H.264B (MPEG-4 Part 10/AVC), H.264M (MPEG-4 Part 10/AVC), H.264H (MPEG-4 Part 10/AVC), H.265 (MPEG-H Part 2/HEVC) - 2592 x 1944 - 3.30 mm - 8.10 mm Varifocal Lens - 2.5x Optical - 30 fps - RGB CMOS - IK10 - IP66, IP67		\$1,099.00	\$1,099.00
19	2	AXIS TP3103-E Ceiling Mount for Network Camera		\$79.00	\$158.00
20	2	AXIS T91E61 Wall Mount for Network Camera - White - Aluminum - White		\$49.00	\$98.00
21		<b>Cabling Materials</b>			
22	1	Panduit 48-Port 2U Mini-Com Patch Panel		\$115.00	\$115.00
23	48	Panduit CAT6 Mini-Com - Blue		\$16.00	\$768.00
24	24	Allen Tel 2' Blue Certified CAT6 Patch Cable		\$5.75	\$138.00
25	12	Allen Tel 7' Blue Certified CAT6 Patch Cable		\$9.00	\$108.00
26	3,000	GenSPEED CAT6 Plenum Cable - Blue		\$0.40	\$1,200.00
27	1	Miscellaneous fasteners, cable supports, conduit, velcro, labels, etc.		\$480.00	\$480.00
28		<b>Professional Services</b>			
29	1	CTS: Project Install - Cabling Team		\$4,200.00	\$4,200.00
		<p>Network:</p> <p>Install new rack just outside of the office.</p> <p>Pull 4 new cable runs to the bar and liquor store point of sale stations.</p> <p>Pull 1 new cable through the existing conduit to the point of sale station nearest the pool table. A small switch and UPS will be installed here.</p> <p>Pull 2 cable runs into the office for PC/printer connectivity.</p> <p>Pull 2 new cable runs to support an access point in the front and back half of the building.</p> <p>Terminate, plate, certify, and label all cable runs.</p> <p>Backpull and reterminate any cabling that will not be abandoned with the new runs.</p> <p>Neatly organize all equipment/cabling and remove anything now abandoned or obsolete.</p> <p>Cameras:</p> <p>Certify existing cable runs to existing cameras. Retermenate or pull new as may be appropriate.</p> <p>Install replacement cameras according to the included diagram.</p> <ul style="list-style-type: none"> <li>- M3086-V Pool Table</li> <li>- M3086-V Coolers</li> <li>- P4707-PLVE Behind Bar (views behind bar and liquor store point of sale)</li> </ul>			

Ln #	Qty	Description	Term	Unit Price	Ext. Price
		<p>- M3216-LVE Back Alley Install, certify, and label cable runs to support cameras in the new locations. - P3827-PVE Watervill Ave (install just low enough that awnings do not interfere. - M3216-LVE Front Door - M3086-V Warehouse Physically install and aim all cameras to meet the needs of the client.</p> <p>CTS Cabling Standards: Premium CAT6 or better cabling. Panduit termination and organization materials with lifetime warranty. All cable runs certified to meet TIA/ISO standards. Certification report available upon request. Cabling terminated to proper patch panels or fiber enclosures as appropriate. All cable runs labeled on the patch panel, behind the patch panel, and at the wall plate. Cabling neatly organized and secured. Abandoned cabling removed according to NEC guidelines.</p> <p>Invoicing for product will be initiated when products are ordered or labor scheduled, whichever comes first. Labor will invoice when project has been completed.</p>			
30	1	<p>CTS: Project Install - Technical Team</p> <p>Network: Install 48-port switch, firewall, and 1500VA UPS in the new network rack. Install 8-port switch and 900VA UPS under the point of sale station nearest the pool table. Create a new Aruba Instant On site for the client and import all new devices. Update firmware to the latest available version. Set static IP addresses on all equipment. Create internal, guest, and security/surveillance VLANs. Configure inter-VLAN routing policies according to the principle of least functionality. Create an internal WiFi SSID with strong authentication requirements. Create a guest WiFi SSID if desired by the client. Create a BOVPN tunnel to City Hall to allow for AD authentication for the office PC and the surveillance system. Move point of sale connectivity to the new cabling and eliminate unmanaged switches. Change ISP equipment configuration to disable NAT and WiFi. Label all equipment. Thoroughly update documentation.</p> <p>PC Deployment (Covered by VIP Agreement): Install PC according to standard deployment practices. Join the new office PC to the domain. Migrate point of sale system to the new PC. Add PC to the backup system. This system runs the point of sale system and contains important information that should be backed up.</p> <p>Surveillance: Install surveillance server on-site and set a static IP address on the new surveillance VLAN. Fully update the operating system. Update Axis Camera Station to the latest available release. Import all cameras and update firmware to the latest available version. Set static IP addresses and strong administrative passwords on the cameras. Configure recording and retention policies. Configure NTP and timestamp overlays. Give each camera a logical name. Configure some basic view settings for the client. Configure access permissions based on the needs of the client. Install the client software on all relevant computers. Speak with the client about opening access to law enforcement and/or other city staff. Configure remote access to the camera system if desired by the client. Note: It is critical that this network be as isolated as possible if remote access will be enabled.</p>		\$5,040.00	\$5,040.00

Ln #	Qty	Description	Term	Unit Price	Ext. Price
		Provide both desktop client and mobile app training to the client. - Accessing the System - Retrieving Recordings - Smart Search - Configuring Views Eliminate all obsolete equipment and neatly organize all network areas. Label all equipment. Thoroughly update documentation.  Note: Deployment of the PC is covered by the VIP agreement. It is listed here for clarity only.  Invoicing for product will be initiated when products are ordered or labor scheduled, whichever comes first. Labor will invoice when project has been completed.			
31	1	CTS Discount - 10% VIP Client Project Labor Discount		-\$504.00	-\$504.00

Recurring Amounts:      \$109.00		SubTotal	\$24,453.00
		Sales Tax	\$0.00
		Shipping	\$0.00
		<b>Total</b>	<b>\$24,453.00</b>

Select your preferred payment option / purchase terms\*

- ☐ 36 monthly payments of \$848.61, [plus \$109.00 monthly]  
☐ 48 monthly payments of \$669.55, [plus \$109.00 monthly]  
☐ 60 monthly payments of \$563.60, [plus \$109.00 monthly]

\* If this quote contains lease payment options, the lease options are provided as an estimate only. Final lease payment amount is subject to credit verification and applicable taxes as required by law.

This Order together with the Master Services Agreement and Service Attachments and other terms and conditions identified on Exhibit A, all of which are incorporated herein by reference (collectively, the "Agreement") is between Computer Technology Solutions (sometimes referred to as "we," "us," "our," or "Provider"), and the customer found on the signature block at the end of this Order (sometimes referred to as "you," "your," or "Client"). This Agreement is effective as of the date both parties have signed below (the "Effective Date"). Both Provider and Client are sometimes referred to individually as a "Party", or together as the "Parties". Any capitalized terms in this Order not directly defined are referred to in the applicable documents identified on Exhibit A of this Order. If there is a conflict between this Order, the Master Services Agreement, any Service Attachment, or Exhibit, this Order will control.

By signing or accepting this Order, Client acknowledges, represents, and warrants that it has read and agrees to the terms and conditions identified on Exhibit A to this Order which are incorporated as if fully set forth herein.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s). This Order supersedes all prior negotiations, proposals, orders, agreements and communications between the parties regarding Provider's Services.

Provider may make changes to the Agreement at any time. If there are changes, Provider will revise the date at the top of the document. Provider may or may not provide Client with additional notice regarding such changes. Client should review the terms and conditions regularly. Unless otherwise noted, the amended terms and conditions will be effective immediately, and your continued use of the Services thereafter constitute your acceptance of the changes. If you do not agree to the amended terms and conditions, you must stop using the Services immediately. Please note, you may incur a termination fee or other third-party fees, if applicable.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Exhibit A

Master Services Agreement

<https://mspterminals.live/CTS/MSA>

Services Attachment for Managed Services

<https://mspterminals.live/CTS/IT-Services>

Data Processing Agreement

<https://mspterminals.live/CTS/DPA>

Service Level Objectives

<https://mspterminals.live/CTS/Service-Objectives>

Schedule of Services

<https://mspterminals.live/CTS/Schedule-of-Services>

Schedule of Third-Party Services

<https://mspterminals.live/CTS/Third-Party-Services>

Service Attachment for Managed Compliance

<https://mspterminals.live/CTS/Compliance>

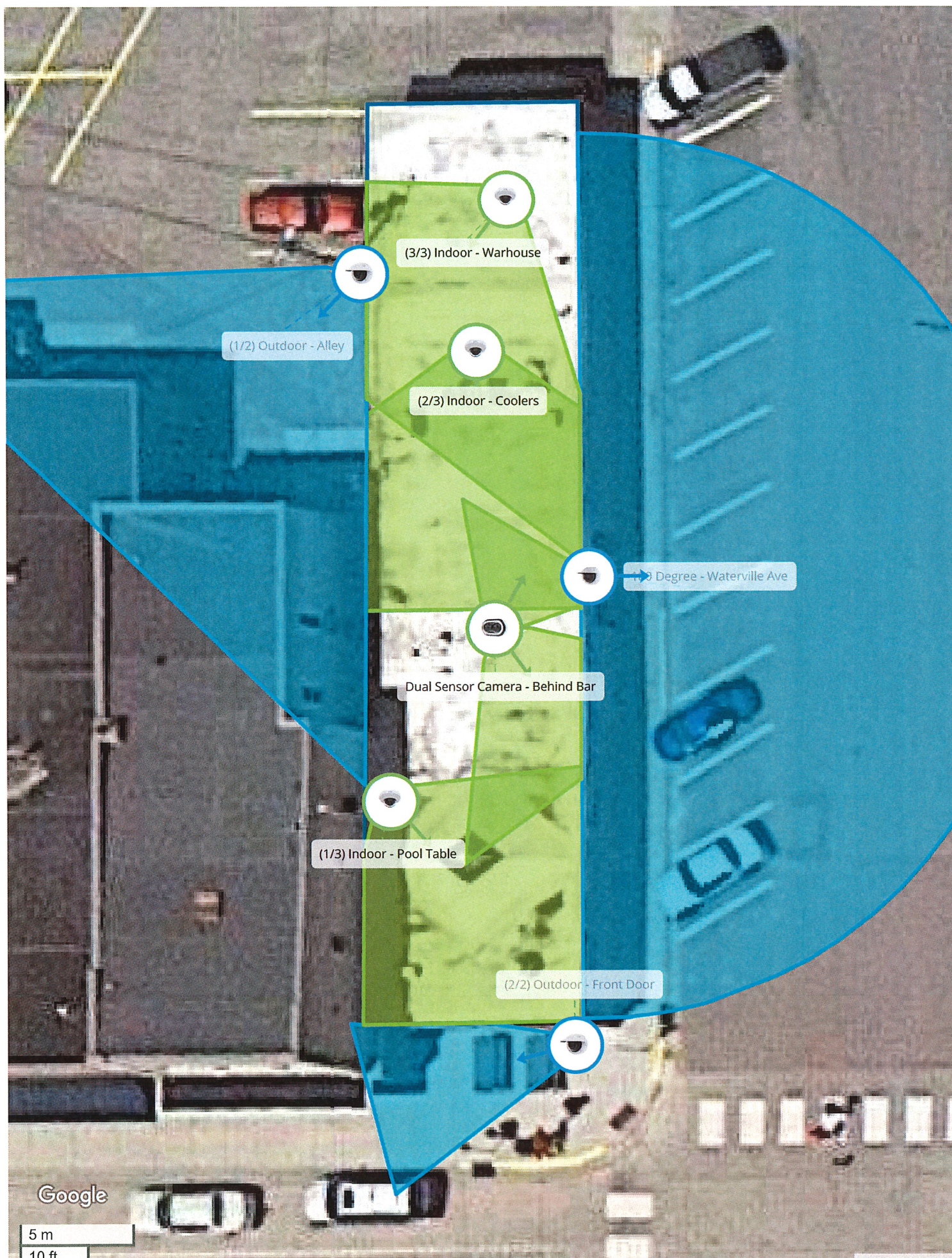
Service Attachment for Access Control

<https://mspterminals.live/CTS/Access-Control>

Service Attachment for Video Surveillance

<https://mspterminals.live/CTS/Video-Surveillance>





Google

5 m

10 ft



LE CENTER  
MUNICIPAL LIQUOR STORE

December 2023 Sales	\$103,616.80
2022 Sales	\$1,122,587.89
2023 Sales	\$1,192,492.29
Increased	\$69,904.40
November Gambling	\$6,456.47
December C and N Sales	\$911.12

**Revenue Sources December 2023**

Beer	\$20,501.71
Offsale Beer	\$38,767.19
Liquor	\$11,298.56
Offsale Liquor	\$21,872.83
Wine	\$250.45
Offsale Wine	\$5,223.59
Food	\$1,675.52

**December Recap**

- Live Music by Just Crista
- Live Music by Todd Jindra
- Sohmer Karaoke
- Ham Bingo
- Meat Raffle
- DJ Rich Kern
- We did our annual *Be a Santa to a Senior* drive. It was very successful and each resident at Horizon Place, Carriage House and Central Health received a gift with eight to ten different items, a flower and a dessert. They were definitely delighted!
- We received new POS systems; however, they are worse than ever

before. Unfortunately, our ethernet cable is not strong enough nor is our cable and wiring, so our computers are crashing anywhere between ten to fifteen times a day and are lagging. Thus, making everything difficult and slow.

- CTS will discuss more on the problem we have and how we can fix it.
- We now have Muni apparel for sale again. We have t-shirts and sweatshirts.
- We had our dishwasher leak fixed from Mankato Refrigeration.
- We had our drains that were clogged fixed from Dwyer's.
- Year End Reports
  - Everyone should receive a copy via e-mail

### **January Events**

- Dart Tournament Saturday, January 13 at 12pm
- Sohmer Karaoke Sunday, January 14 at 5pm
- Pfeiffer Tournament Saturday, January 20
- Live Music by Gary West Saturday, January 20
- Potluck and Football Drawing Sunday, January 28
- Craft Night Monday, January 29 at 6 pm
- Comedian Kevin Craft Wednesday, January 31 at 6 pm

## Municipal Liquor Store Receipts

	On Sale	Off Sale	Misc	Food	Int./ Fire Dept/ Comm	Total (- sales tax)
Jan-21	13,619	67,984	2,588	795	45	85,031
Feb	17,822	54,258	2,685	884	4515	80,164
March	22,669	62,485	3,539	1466	5205	95,364
April	19,552	65,529	3,880	1236	8252	98,449
May	19,657	78,897	4,901	1229	8615	113,299
June	15,328	75,276	4,563	847	7099	103,113
July	17,186	76,231	4,903	1104	6544	105,968
Aug	15,666	69,051	5,694	945	6903	98,159
Sept	16,136	67,203	3,575	2570	7178	96,662
Oct	22,221	62,746	2,904	1471	7128	96,470
Nov	25,359	57,711	2,144	1481	7819	94,514
Dec	25,670	68,344	3,459	1347	6547	105,367
Jan-20	25,628	53,141	1,362	1680	9956	91,767
Feb	22,668	49,976	1,995	1544	746	76,929
March	26,341	51,728	2,468	1937	17127	99,601
April	24,521	56,262	3,611	1385	7359	93,138
May	17,332	70,238	3,624	1115	5364	97,673
June	19,454	74,576	6,996	1694	6588	109,308
July	19,210	78,718	3,769	2381	5696	109,774
Aug	18,816	72,167	2,185	1279	6099	100,546
Sept.	20,799	70,506	3,523	1366	8872	105,066
Oct	25,619	63,515	4,639	1473	7186	102,433
Nov	25,788	60,431	2,206	1535	6499	96,459
Dec	26,754	74,878	3,525	1809	7874	114,840
Jan-23	27,088	53,867	2,507	1587	6934	91,983
Feb	26,361	55,323	2,211	1424	8744	94,063
March	35,736	58,014	2,594	1710	11728	109,782
April	28,920	60,587	3,356	1437	6295	100,595
May	21,083	76,297	3,572	1472	9529	111,953
June	19,781	77,747	4,674	1442	7966	111,610
July	20,299	79,489	5,614	1480	8031	114,913
Aug	23,025	67,780	4,452	1712	8483	105,452
Sept.	23,874	68,229	11282	1864	10049	115,298
Oct	31,170	68,786	2964	1660	9048	113,628
Nov	29,026	61,503	2335	1941	6919	101,724
Dec	26,440	59,101	3340	1675	7033	97,589

# Le Center Police Department

## Monthly Activity Report

### December 2023

Traffic Stop= 37

Warning= 30

Citation= 7

DWI= 0

911 = 2

Abandoned Vehicle = 1

Administration Detail = 2

Agency Assist =5

Alarm = 2

Animal Complaint = 4

Assist = 2

Burn Complaint =0

Child Custody = 1

Child Protection = 0

Civil Matter = 0

Criminal Sexual Conduct = 1

Directed Patrol = 2

Dispute = 1

Disturbance = 1

Domestic = 2

Driving Complaint = 2

Found Property = 1

Fire Call Out = 0

Funeral Escort = 0

Harassment/Threats = 4

Informational = 3

Intoxicated Person = 1

Juvenile Problem = 0

Le Center City Ordinance = 0

Medical = 19

Missing Person = 0

Motor Vehicle Accident = 2

Noise Complaint = 1

Other = 0

Parking Complaint = 3

Permits = 2

Property Damage = 0

Scam Investigation = 2

Security Checks = 3

Solicitor = 0

Suicidal Person = 1

Suspicious Activity/Person/Vehicle = 9

Theft = 2

Trespassing = 1

Vandalism = 0

Violation of No Contact Order = 1

Void = 1

Warrant = 1

Weather Related = 0

Welfare Check = 2

**Calls / Incidents= 159**

**Miles Patrolled= 2,444**

**Arrests= 0**

<b>Comparison</b>	<b>2022</b>	<b>Through DEC 2023</b>	
Calls / Incidents	186/2,011	159/2,444	-15%
Miles Patrolled	Unavailable	1,671/35,9598	?



Real People. Real Solutions.

1960 Premier Drive  
Mankato, MN 56001-5900

Ph: (507) 625-4171  
Fax: (507) 625-4177  
Bolton-Menk.com

## MEMORANDUM

Date: December 26, 2023  
To: Le Center City Council  
From: Adam L. Jacobs, P.E.  
Subject: Sanitary Sewer Flow Monitoring Results

---

### Introduction

At the June 13<sup>th</sup> Council meeting, a recommended action plan to address the sewer issues along Cordova Avenue and at the lift station at Rolling Hills Drive was presented to the Council. One of the action items was to install flow monitors in the Rolling Hills Drive lift station service area to gather data to analyze potential sources of I & I (inflow & infiltration). Inflow is rainwater entering the sanitary sewer system via direct connection to the storm sewer, manhole covers, roof drains, and basement sump pumps. Infiltration is groundwater that seeps into the sanitary sewer pipes through joints, holes, or cracks in the pipes or manholes.

### Flow Monitoring

Five flow monitors were temporarily installed at strategic locations in the sewer shed to measure sanitary flows. The monitors were installed on August 11, 2023, and removed on November 29, 2023. The study time frame was from October 1, 2023, to October 31, 2023, as this was the time frame which received the largest rainfall events.

- Flow monitor 1: West end of S Rolling Hills Drive – 8" Invert South
- Flow monitor 2: Washington St & Sunrise Ave Intersection – 8" Invert South
- Flow monitor 3: Ottawa St & Cordova Ave Intersection – 8" Invert North
- Flow monitor 4: Minnesota St & Montgomery Ave Intersection – 8" Invert North
- Flow monitor 5: Minnesota St & Waterville Ave Intersection – 8" Invert North

The goal of flow monitors 1 & 2 is to understand if there was a source of I & I entering the system in the agricultural land located between the monitors or in the sewer shed upstream on monitor 2. The goal of flow monitors 3, 4, & 5 is to understand which sewer shed generates the highest percentage of I&I and make recommendations for prioritizing future reconstruction projects. The attached **Sewer Shed Map** shows the districts broken out by color and the number of residential units within each sewer shed. Also attached is the **Flow Meter Graphs** showing the correlation between time, measured flow rate, assumed flow rate, and rainfall events.

## Analysis

### Rainfall Events

The following are the rainfall events that occurred in the City of Le Center as recorded by City staff at the wastewater treatment facility.

- 1.5" on October 13
- 0.4" on October 14
- 0.2" on October 23
- 1.8" on October 24
- 0.3" on October 25

### Flow Monitors 1 & 2

Flow monitors 1 and 2 analyzed the same sewer-shed as there are no live connections between the two monitors. The intent of these monitors was to understand if I&I was entering the sanitary sewer system via agricultural land located between monitors 1 and 2. Since there was not a significant difference in flow rate between the two monitors, it does not appear that the agricultural field area is contributing to the I & I.

### Flow Monitor 3, 4, & 5

The average dry weather daily flow is the average flow that occurs daily with no evident reaction to rainfall events. The peak flow rate is the highest flow rate recorded during a rain event. This rate will vary depending on the size of the rainfall event. The following table summarizes the data collected from flow monitors 3, 4 & 5.

Flow Monitor	Sewer Shed	Average Daily Dry Weather	Peak Flow Rate Observed During 1.8"	% Increase in Flow
		Flow (gpm)	Rain Event (gpm)	
3	Cordova	63	163	259%
4	Montgomery	11	64	582%
5	Waterville	11	32	291%

## Conclusions and Recommendations

### Rolling Hills Drive Lift Station Service Area

Since there was not a significant difference in flow rate between the two monitors, it does not appear that the agricultural field area is contributing to the I & I. To further investigate I & I in this area, the area should be investigated for the following items:

- Verify sanitary sewer castings do not have open pick holes, especially those in low lying areas.
- Inspect manholes for infiltration at joints and adjustment rings.
- Verify sump pumps are not connected to the sanitary system.

It is also recommended to evaluate the existing lift station pumps and force main to ensure they have the capacity to serve the service area.



Name: Sanitary Sewer Flow Monitoring  
Date: December 26, 2023  
Page: 3

### **Future Reconstruction Projects**

From a sanitary sewer standpoint, future reconstruction projects should be prioritized in the Capital Improvement Plan as follows:

1. Cordova Avenue
2. Montgomery Avenue
3. Waterville Avenue

Cordova Avenue is the main priority as there has been a history of sanitary sewer surcharging and backing up into basements. The project area also serves the largest area of the three sewer sheds with about 260 services and produces 6 times the average daily dry weather flow rate as the other sewer sheds.

Montgomery Avenue and Waterville Avenue sewer sheds are identical in size with approximately 45 services each. The Montgomery Avenue sewer shed had double the flow during rain events than Waterville Avenue. This indicates that Montgomery Avenue has more I & I and should be prioritized over Waterville Avenue.

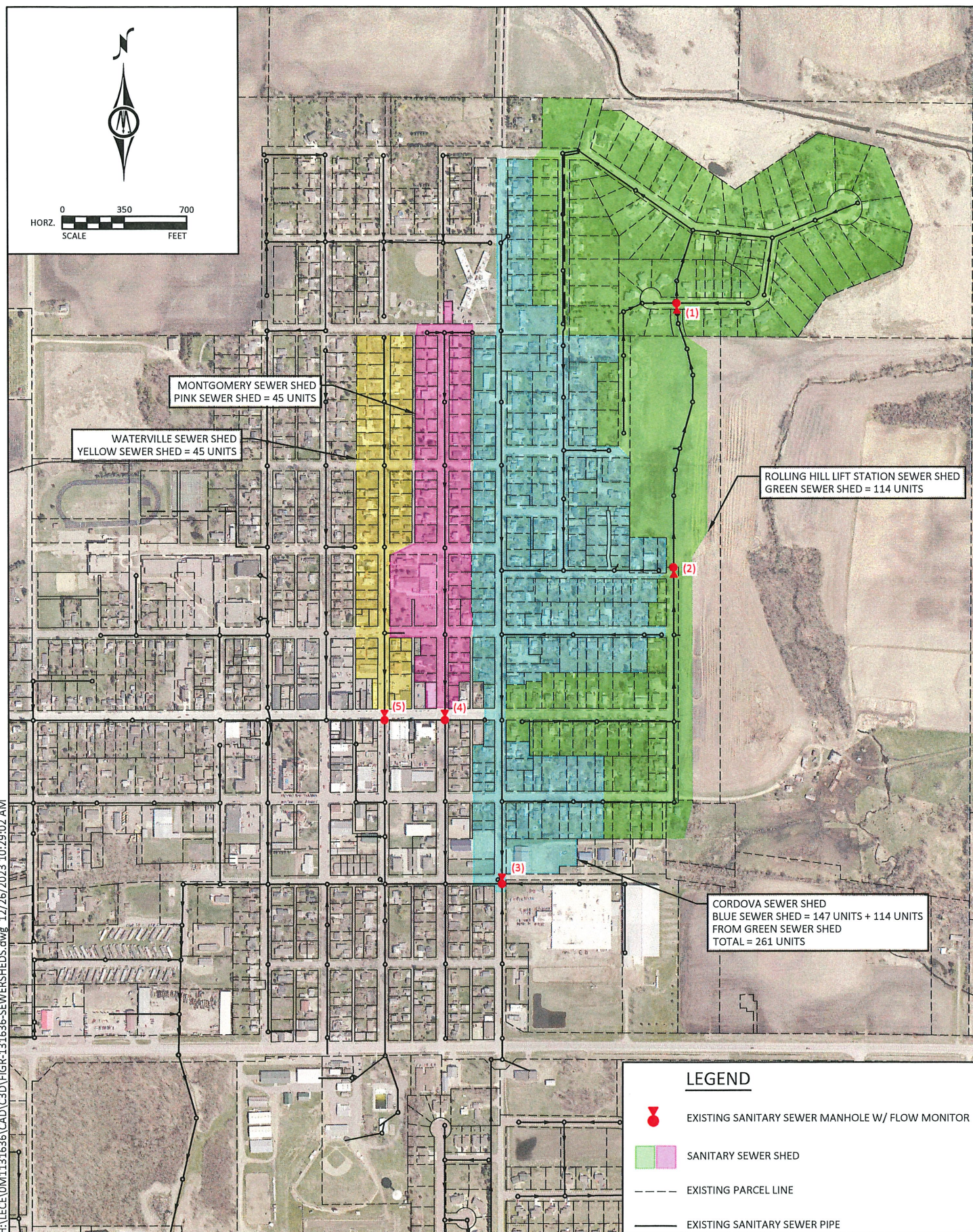


# Sanitary Sewer Flow Monitoring

City of Le Center, MN

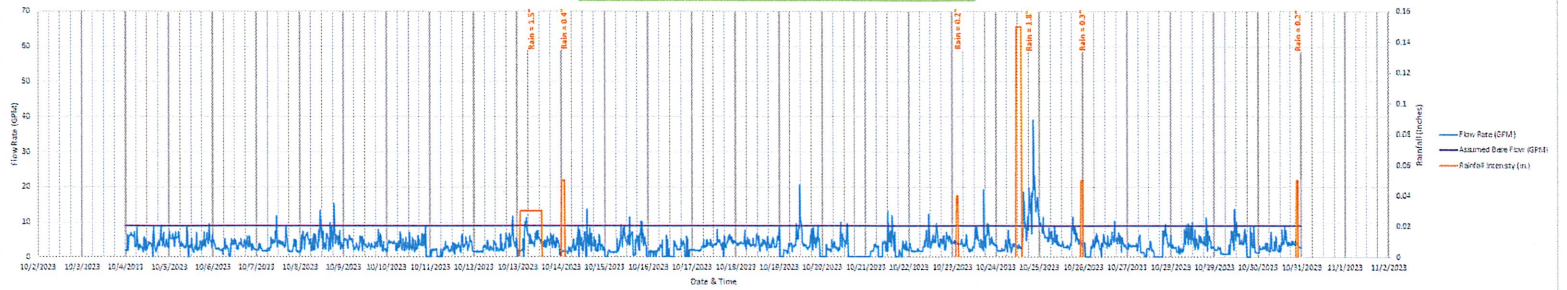
## Sewer Sheds

December 2023

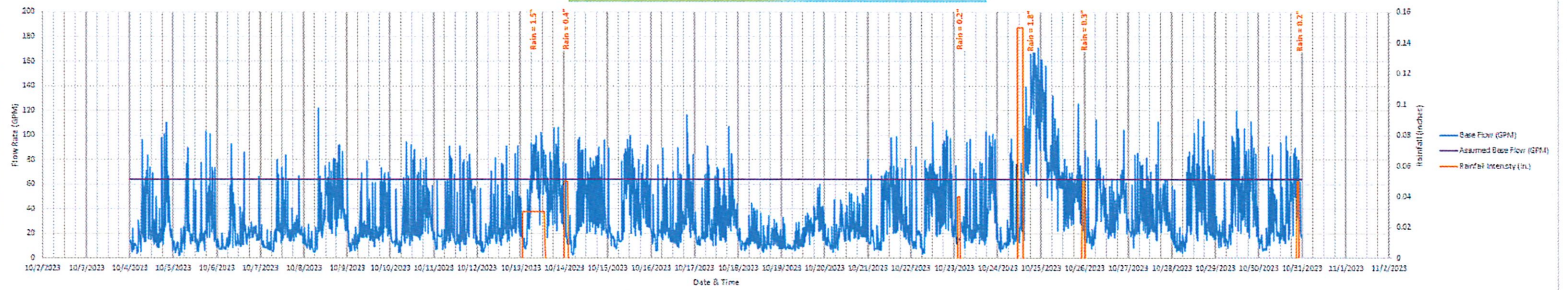




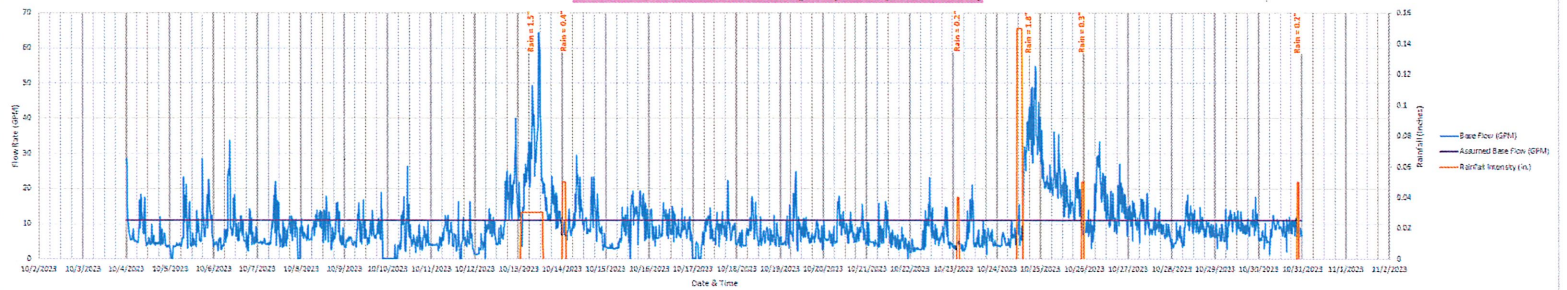
Flow Meter #2 - Washington Street & Sunrise Avenue (Green Sewer-Shed)



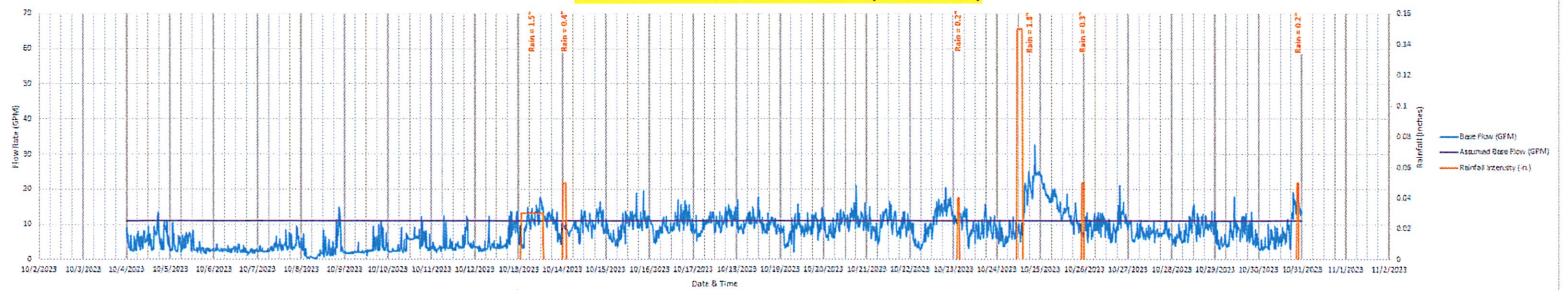
Flow Meter #3 - Ottawa Street & Cordova Avenue (Green + Blue Sewer-Sheds)



Flow Meter #4 - Minnesota Street & Montgomery Avenue (Pink Sewer-Shed)



Flow Meter #5 - Minnesota Street & Waterville Avenue (Yellow Sewer-Shed)



**CITY OF LE CENTER  
ORDINANCE NO. 2024-1**

**AN ORDINANCE AMENDING ORDINANCE 2023-1 (2023 FEE SCHEDULE)**

Ordinance 2023-1 of the City Code of the City of Le Center is hereby repealed and replaced. The following shall be inserted.

**WHEREAS**, Minnesota Law provides that municipalities may enact an Ordinance establishing a Fee Schedule for governmental actions, permits, licenses, zoning matters, utility rates, and other governmental functions; and

**WHEREAS**, said Fee Schedule may, from time to time, be reviewed by the City Council and Amended in the City Council's discretion.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LE CENTER, MINNESOTA AS FOLLOWS:**

1. The City of Le Center shall charge fees listed below as hereinafter set forth:

<b>LICENSES/PERMITS &amp; GENERAL FEES</b>	
Peddler, Solicitors and Transient Merchants	Day: \$10.00 Annual: \$125
Food Stand	Day: 25.00 Annual: \$200
Golf Cart	3 year: \$30.00
Pollinator Garden	\$250.00
Miscellaneous Past Due Invoices	10% of balance
City Council Special Meeting	\$400.00
Conference Room Rental (no charge: non-profit, library, civic organization)	\$20.00
Non-sufficient Funds (NSF)	\$30.00
Data Request/Search	Staff Time
Copies – Black & White	\$.25 per page
Copies – Color	\$.50 per page
<i>No charge for copies less than \$10.00</i>	

<b>BEER/LIQUOR LICENSES &amp; RENEWALS</b>	
On-Sale Liquor	\$1500.00
Temporary On-Sale Liquor, For Special Events	\$100.00
Temporary On-Sale 3.2% Malt Liquor, For Special Events	\$25.00
Club License	\$100.00
Sunday Liquor	\$200.00
On-Sale Wine & Strong Beer License	\$100.00

<b>RENTAL LICENSES –3 YEARS</b>	
Base Fee Per Building	\$50.00
0-7 Units	\$22.00 per unit
8-13 Units	\$20.00 per unit
14 + Units	\$18.00 per unit
Re-inspection Fee	\$47.00 per unit
Rental/Renewal Application Late Fee after October 31 <sup>st</sup>	\$20.00
Failure to Renew Rental License	
By February 1 <sup>st</sup>	\$100.00
By March 1 <sup>st</sup>	\$200.00
By April 1 <sup>st</sup>	\$300.00

<b>BUILDING PERMIT FIXED FEES</b>		<b>MN Surcharge</b>
Window Replacement	\$59.00	\$1.00
Re-siding	\$69.00	\$1.00
Re-roofing	\$69.00	\$1.00
Demolition	\$74.00	\$1.00
Manufactured Home Installation	\$74.00	\$1.00
Deck	\$149.00	\$1.00
Lower-Level Finish	\$149.00	\$1.00
Existing Foundation Anchors/Bracing	\$149.00	\$1.00
Existing Foundation Drain Tile/Sump	\$109.00	\$1.00
Drain Tile + Foundation Anchoring (completed together)	\$149.00	\$1.00
Below Ground Pool	\$309.00	\$1.00
Bathroom Finish/Refinish	\$69.00	\$1.00
Mechanical/Plumbing		
Water Heater	\$39.00	\$1.00
Air Conditioner	\$39.00	\$1.00
Furnace	\$39.00	\$1.00
<b>BUILDING PERMIT FEES BASED ON VALUATION</b>		
<b>VALUATION</b>		<b>PERMIT FEE</b>
\$ 1.00 - \$ 500.00		\$ 23.50

\$ 501.00 - \$ 2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$ 2,001.00 - \$ 25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$ 25,001.00 - \$ 50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$ 50,001.00 - \$ 100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$ 100,001.00 - \$ 500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$ 500,001.00 - \$ 1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$ 1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof.
Each permit based on valuation will include an additional <b>Plan Review Fee</b> and <b>State Surcharge</b> . The valuation shall include the cost of labor and materials and shall be determined by the Building Official.	
<b>BUILDING PERMIT RELATED FEES</b>	
Plan review	65% of permit fee
Working without a permit	200% of permit fee
Reactivate expired permit (no changes made)	Up to 50% of original permit fee
Inspections outside of normal business hours (minimum charge – two hours)	\$47.00 per hour *
Re-inspection fees	\$47.00 per hour *
Inspection for which no fee is specifically indicated (minimum charge – two hours)	\$47.00 per hour *
Additional plan review required by changes, additions, or revisions to approved plans (minimum charge – two hours)	\$47.00 per hour *
For use of outside consultants for plan checking and inspection, or both	Actual Cost **
* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
** Actual costs include administrative and overhead costs.	

<b>PLANNING AND ZONING</b>	
Zoning Permit Fixed Fees	
Residential Driveway Construction Permit	\$50.00
Shed Under 200 Square Feet	\$50.00
Zoning Permit Fees Base on Valuation	
\$0-\$400.00	\$15.00
\$401.00-800.00	\$20.00
\$801.00-\$1,000.00	\$25.00
\$1001.00-\$2,000.00	\$35.00
\$2,001.00-\$4,500.00	\$50.00
\$4,501.00-\$10,000.00	\$100.00
\$10,001-\$30,000.00	\$200.00
\$30,001 and up	\$300.00
Working Without a Zoning Permit	Double Permit Fee
Annexation Petition Request	\$500.00
Easement, Vacation Request	\$500.00
Conditional Use Permit	\$350.00
Variance Request	\$350.00
Rezone Request	\$400.00
Zoning Ordinance Amendment Request	\$400.00
Park Land Dedication Payment (In Lieu of Land Dedication)	5% of land valuation
Conceptual/Concept Review (Sketch Plan)	\$200.00
Subdivision/Plat - Preliminary Plat Application + \$10 per lot over 12 lots	\$750.00
Subdivision/Plat – Final Plat Application + \$10 per lot over 12 lots	\$350.00
Subdivision/Plat – Minor Subdivision Application (1-2 lots)	\$100.00
Administrative Lot Combination/Split	\$50.00
Right-of-Way Permit (ROW)	
Hole	\$90.00
Trench / Bore + Hole Fee	\$.20 per linear ft.
Obstruction Permit up to 7 days	\$50.00
Permit Extension up to 7 days	\$50.00
<i>In addition to the fees listed above, other consultant fees could be charged on an actual cost basis (i.e. City Engineer, City Attorney, Planning Consultant, Le Sueur County Recording Fees).</i>	

<b>POLICE DEPARTMENT FEES &amp; ADMINISTRATIVE FINES</b>	
Paper Service	\$10.00
Civil Standby: Less Than 1 Hour; Free	\$100.00 per additional hour
Parking Violation	\$25.00
Animal at Large:	
1 <sup>st</sup> Offense	\$50.00
2 <sup>nd</sup> Offense	\$100.00
3 <sup>rd</sup> Offense	\$150.00

Public Nuisance Generally: High Grass, Sidewalk Debris Removal (minimum charge one hour)	\$75.00 per hour
Clean-up of Blight	Actual Cost

<b>RESIDENTIAL &amp; COMMERCIAL UTILITY FEES</b>	
<b>Water</b>	
Monthly Base Fee	\$19.95 per dwelling unit *
Tiered Usage Rate:	
0 – 3,000 gallons used	\$5.78 per 1,000 gallons
3,001 – 6,000 gallons used	\$6.09 per 1,000 gallons
6,001 + gallons	\$6.30 per 1,000 gallons
Bulk Water - minimum charge of 1,000 gallons per fill	\$35.00 per 1,000 gallons
MN Water Test	\$.81 per month
Meter Rent (Monthly)	
5/8"-3/4"	\$1.25
1"	\$2.25
1 1/4"	\$3.35
Above 1 1/4"	Actual Cost
<b>Sanitary Sewer</b>	
Monthly Base Fee	\$16.77 per dwelling unit *
Usage Rates	\$5.35 per 1,000 gallons used
Sump Pump Non-compliance Surcharge	\$100.00 per month
Radio Read Meter Non-compliance Surcharge	\$100.00 per month
<b>Refuse</b>	
33-gallon bag	\$2.25 per bag \$22.50 pack of 10
40-gallon bag	\$3.00 per bag \$30.00 pack of 10
Solid Waste Fee	\$8.00 per month
* Dwelling unit means a single unit providing complete, independent, living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation. Each separate individual dwelling unit in a multi-family residence shall be treated as a separate unit for determining base fees. Each separate individual living unit in a multi-unit residence that doesn't meet the criteria of a dwelling unit, shall be charge one half (1/2) the number of total units for determining base fees.	

<b>UTILITY ADMINISTRATIVE FEES</b>	
Finance Charge for Unpaid Balance on Bills Past Due	15%
Frozen/Damaged Meter Repair	Actual Cost
Water Meter Test Request	\$50.00 per meter + Actual Cost
Delinquent Utilities Levied on Real Estate	Balance + 8% Interest
Water Reconnection Fee	\$100.00



Water Access Connection (WAC) for Single and Multi-Family Residence	\$1000.00 per unit *
Sewer Access Connection (SAC) for Single and Multi-Family Residence	\$1500.00 per unit *
<i>* Each separate individual dwelling unit in a multi-family residence shall be treated as a separate unit for determining water and sewer access fees.</i>	

<b>PUBLIC WORKS DEPARTMENT - EQUIPMENT &amp; OPERATOR RATES</b>	
<i>Equipment may be made available for rental only in emergency situations and upon the approval of the Public Works Superintendent or their representative and at the rates hereby designated. Rentals are made at the convenience of the City for a min. of one hour. A City employee must operate all equipment when rented as determined by the City.</i>	
<b>Equipment</b>	<b>Hourly Rate</b>
Trailer Mounted Pump 6"	\$50.00
Trailer Mounted Pump 4"	\$40.00
Small Trash Pump 3"	\$25.00
Jetter	\$100.00
Portable Generator (15kw Katolight)	\$30.00
Single Axle Dump Truck (sterling)	\$50.00
Payloader (Volvo)	\$75.00
Street Sweeper (Global)	\$65.00
Garbage Truck	\$65.00
Pickup Truck (1/2 ton)	\$20.00
1 Ton Dump Truck (3500 Chevy)	\$35.00
Chain Saw	\$6.00
Paint Striper	\$20.00
Concrete Saw	\$6.00
Pole chain Saw	\$6.00
Blacktop Roller	\$35.00
Tractor (Massey)	\$30.00
Sander	\$50.00
Weed Trimmer	\$6.00
Skid Loader Attachments	\$15.00
Tractor Attachments	\$15.00
Lawn Mower Use	\$50.00
<b>Personnel</b>	
Equipment Operator	\$75.00
Labor/Ground Worker	\$50.00

<b>Pool</b>	
Daily Pass	
Baby Pool Accompanied by an Adult	\$3.00
Children (17 years of age and younger)	\$5.00
Adults	\$5.00
Senior Citizen (50 years of age and older)	\$3.00
Punch Card (10 admittances / adults only)	\$35.00
Season Pass	
Individual	\$150.00
Family (up to 4 children and 2 parents from the same household)	\$225.00
Each additional child from the same household	\$50.00 per child
Lessons	\$50.00
Private Party Rentals	
Up to 40 Swimmers	\$150.00
Up to 75 Swimmers	\$175.00

Adopted by the City Council of Le Center, Minnesota this 9<sup>th</sup> day of January 2024.

This Ordinance shall become effective upon publication in the official newspaper as required by law.

\_\_\_\_\_  
Christian Harmeyer, Mayor

Attest:

\_\_\_\_\_  
Dan Evans, City Administrator

## Summary Publication for Ordinance No. 2024-1

The Le Center City Council met on January 9, 2024 at its regularly scheduled meeting and held a public hearing concerning Ordinance No. 2024-1 an ordinance amending Ordinance 2023-1 (2023 Fee Schedule). This Ordinance sets forth various fees that the City charges for building permits, zoning permits, other permits, licenses, administrative fines, and utility rates, among other things the City can and does charge for.

This is a Summary of Ordinance No. 2024-1. To obtain a full copy of the amended ordinance, please contact Dan Evans, City Administrator at (507) 357-4450. A copy can also be picked up at City Hall located at 10 West Tyrone Street, Le Center, MN 56057. The ordinance is effective upon this Summary Publication.



THE CITY OF  
**LE CENTER**

**SANITARY SEWER INSPECTION REPORT**

**DATE:** 9-23-15

**NAME** Adam Nelson

**ADDRESS** 215 S. Lexington Ave.

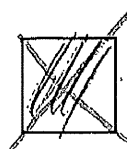
**PROPERTY ID#** 26-470-1330

**Sewer Inspection PASSED**  
**No Foundation Drain Found**



7-14-16  
JAKE Dug Looking  
for Foundation Tile  
Didn't Find Any  
Passed Curt

**Sewer Inspection FAILED**  
**Owner needs Sump Pump Installed**



**From the Date of Inspection the Owner has 1 year to Install  
A Sump Pump.**

**Contact the City of Le Center for an Inspection. 357-4450**



215 S. Lexington ave.

Adan Nelson

9-23-15

Jake Sycks dug to install exterior sump and remove the foundation drain.

And couldn't get to the foundation Drain because of the porch addition.

As a result we can't PASS/ the Foundation INSPECTION.

Curtis Roemhildt

Public Works Supt.

City of Le Center

*Chris Collins, Administrator*



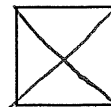
THE CITY OF  
**LE CENTER**

**SANITARY SEWER INSPECTION REPORT**

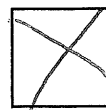
**DATE:** 9-19-16 11:00  
**NAME** Tricia Chimal / Pat Anderson  
**ADDRESS** 352 North Lexington Ave.  
**PROPERTY ID#** 20.029.4400

**Sewer Inspection PASSED**  
**No Foundation Drain Found**

*Chris L. Collins*  
City Admin.  
11-02-16



**Sewer Inspection FAILED**  
**Owner needs Sump Pump Installed**



9-19-16

**From the Date of Inspection the Owner has 1 year to Install  
A Sump Pump.**

**Contact the City of Le Center for an Inspection. 357-4450**

City of Le Center hereby PASSES this property regarding  
Sanitary sewer inspection. Televising showed a foundation tile  
connection; however upon digging showed the tile line to be  
under poured cement and disconnection could not be safely done  
without possibly collapsing the basement wall.

City Attorney Moran has OK'd the passing of this sewer "As Is."

10 WEST TYRONE ST. ★ LE CENTER, MN 56057

507-357-4450

11/02/16 ★ OK to release the escrow account money. etc

**CITY OF LE CENTER  
RESOLUTION NO. 2024A**

**A RESOLUTION TO ACCEPT THE 2024 ANNUAL APPOINTMENTS AND  
DESIGNATIONS**

**WHEREAS**, in accordance with Chapter 2, Section 2-68, of the City Code, the City Council shall hold an organization meeting in January of each year and during said meeting make certain appointments and designations, and

**WHEREAS**, in accordance with Minnesota State Statutes certain appointment and designations must be made at the first City Council meeting of each year.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
LE CENTER, MINNESOTA AS FOLLOWS:**

1. (Appendix A) Titled 2024 City of Le Center Annual Appointments and Designations be Approved.

Adopted by the City Council of Le Center, Minnesota this 9<sup>th</sup> day of January 2024.

\_\_\_\_\_  
Christian Harmeyer, Mayor

Attest:

\_\_\_\_\_  
Dan Evans, City Administrator

# APPENDIX A

## 2024 City of Le Center Annual Appointments and Designations

Appointment/Designation	Name/Entity
Official Newspaper	Le Sueur County News
Official Depositories	First State Bank of Le Center First National Bank of Le Center
City Attorney (Civil & Criminal)	Christian, Keogh, Moran & King (Jason Moran)
Acting Mayor	Collin Scott
City Engineer	Bolton & Menk (Adam Jacobs)
Municipal Advisor	Ehlers and Associates
Police Union	Christian Harmeyer, Dan Steffen
Building Official	C. Block Inspections (Corey Block)
Ambulance Commission	Collin Scott
Fire Commission	Christian Harmeyer
City Assessor	Le Sueur County Assessor's Office
Emergency Management Director	Kevin Huber
Liquor Store Committee	Dan Steffen & Nathan Hintz
Public Works	Dan Steinborn, Christian Harmeyer, Nathan Hintz
Pool	Collin Scott, Antonio Ruiz-Mendez
Water & Sewer	Antonio Ruiz-Mendez
Parks	Dan Steinborn, Antonio Ruiz-Mendez, Matt Collins
Fair Committee	Dan Steffen & Cory Block
Planning & Zoning Commission	Greg Squires, Mike Nelson , James Mc Millen, Travis Christensen, Robert Emmers, Nathan Hintz, Dan Steffen
EDA Committee	Kevin Engel, Dennis Woelfel, Greg Traxler, Christian Harmeyer, Antonio Ruiz-Mendez
Health Insurance Committee	Darrin Hunt, Nathan Hintz, Collin Scott, City Administrator
Community Education Advisory Council	Collin Scott
MN Valley Council of Governments	Christian Harmeyer
Wages	Christian Harmeyer, Dan Steffen
55 and Over Club	Collin Scott



## Public Safety Aid

Eligible uses include:

- Community violence prevention and intervention programs
- Community engagement
- Mental health crisis responses
- Victim services
- Training programs
- First responder wellness
- Equipment related to fire, rescue, and emergency services
- To pay other personnel or equipment costs

An aid recipient may not use the aid toward:

- Its employer contribution to the public employees police and fire fund if the county, tribal government, or local unit received [Police State Aid](#) under Minnesota Statutes, chapter 477C, in calendar year 2022
- Any costs associated with alleged wrongdoing or misconduct
- The purchase of an armored or tactical vehicle or substantially similar vehicle
- The purchase of tear gas, chemical munitions, or substantially similar items
- The costs of construction, reconstruction, remodeling, expansion, or improvement of a police station, including related facilities.
  - "Related facilities" includes access roads, lighting, sidewalks, and utility components on or adjacent to the property on which the police station is located that are necessary for safe access to and use of the building