CITY OF LE CENTER
REGULAR COUNCIL MEETING
TUESDAY, MARCH 12, 2024 – 7:00 PM
10 W. TYRONE ST. LE CENTER, MN 56057

AGENDA

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF THE AGENDA**

4. **CONSENT AGENDA**
   All items on the Consent Agenda are considered routine and have been made available to the City Council at least two (2) days in advance of the meeting. The items will be enacted in one motion. There will be no separate discussion of these items unless a council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.

   A) Approval of Minutes from the Regular Council Meeting held on February 13, 2024
   B) Approval of Bills to be Paid

5. **PUBLIC HEARINGS**
   A) None

6. **PUBLIC COMMENT** *(3 min. time limit)*
   Petitions, Requests, Comments, or Communications from the General Public

7. **PRESENTATIONS**
   A) None

8. **REPORTS OF OFFICERS, BOARDS, COMMITTEES, DEPARTMENTS**
   A) E.D.A. Report – Dan Evans
   B) P & Z Report – Corey Block
   C) Liquor Store Report – Rebecca Vikla
   D) Police Report – Mitch Overn
   E) Public Works Report – Dan Steinborn
   F) Le Sueur Co. Commissioner Updates – Dave Preisler

9. **OLD BUSINESS**
   A) Review Survey Results on New Logo Design
   B) Approval of a Foundation Drain Variance Policy

10. **NEW BUSINESS**

A) Approval of a MOU between the City and Le Sueur County for the placement of a retaining wall
B) Discussion on the Proposed Permanent Relocation of the Police Department
C) Discussion on Potentially Transitioning to an Unmanned Refuse and Recycling Center
D) Review Surveillance Camera System Quote from CTS for the Public Works Building
E) Assemble the Parks Committee to Start Drafting Future Goals for a Master Parks and Recreation Plan
F) Dog Park Discussion
G) Administrative Office Remodel Discussion

11. ADMINISTRATION & OTHER BUSINESS.

A) Agenda Layout Discussion
B) Legislative Updates

12. ADJOURNMENT

CITY OF LE CENTER
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 13, 2024 – 7:00 PM
10 W. TYRONE ST. LE CENTER, MN 56057

* MINUTES *

1. **CALL TO ORDER**
   Present: Mayor Christian Harmeyer, Council Members Antonio Ruiz-Mendez, Dan Steffen, Collin Scott
   Absent: Nathan Hintz
   Staff Present: City Administrator Dan Evans, Public Works Superintendent Dan Steinborn
   Others Present: City Attorney Jason Moran, Building Official Corey Block

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF THE AGENDA**
   Motion by Steffen, seconded by Scott to approve the agenda as distributed. All in favor, motion carried.

4. **CONSENT AGENDA**
   Motion by Scott, seconded by Steffen to approve the consent agenda items list below. All in favor, motion carried.

   A) Approval of Minutes from the Regular Council Meeting held on January 9, 2024
   B) Approval of Bills to be Paid
   C) Accept Resignation from Part-Time Liquor Store Employee Rachel Liebhard
   D) Approval of Le Sueur County St. Pat's Committee Special Event Permit for the St. Patrick's Day Parade
   E) Approval of American Legion Special Event Permit for the St. Patrick's Day Celebration
   F) Approval of Resolution No. 2024B A Resolution Appointing Election Judges for the 2024 Presidential Nomination Primary Election
   G) Approval of Resolution No. 2024C A Resolution Appropriating $20,000 from the Public Safety Aid Fund to the Le Center Area Fire Commission
   H) Approval of Resolution No. 2024D A Resolution Appropriating $20,000 from the Public Safety Aid Fund to the Le Center Ambulance Commission
   I) Approval of the "Fools in the Alley" Special Event Permit

5. **PUBLIC HEARINGS**
   A) None

6. **PUBLIC COMMENT**
   None

7. PRESENTATIONS

A) Barbara Schreiber Project Manager and Peter Engelmeyer Principal Project Manager with MnDOT presented information on the Hwy 99 reconstruction project. The project will focus on the roadway within city limits with an expected start date of 2029. Barbra indicated that the focus of tonight was to discuss engagement, scheduling, and issues/opportunities for the project. Council and staff indicated that a community approach to the project would be preferred. Continued discussion at council meetings and an open house option would be good to get community feedback. The preliminary design for the project will start spring of 2024 and go through the winter of 2024/2025. Final design 2025-2028 with tentative construction beginning 2029. Some of the issues discussed were the current speed of vehicles traveling on Hwy 99 through the city. Increase pedestrian safety where the kids cross Hwy 99 to go to the pool. Potential lane narrowing ideas were discussed to decrease the speed of vehicles. Keep parking available for business on Hwy 99.

8. REPORTS OF OFFICERS, BOARDS, COMMITTEES, & DEPARTMENTS

A) E.D.A. Report – Evans advised no report.

B) P & Z Report - Block advised no report.

C) Liquor Store Report - Vikla was not present, Evans updated the council on the IT stabilization project that is currently underway at the liquor store. January 2024 sales were $95,194. January 2023 sales were $85,676 an increase of $9,518. December gambling proceeds were $10,658.

D) Police Report – Overn was not present, Evans provided the report on the police activities for the month of January. Calls / incidents handled 162, miles patrolled 2,378, no arrests, call / incidents are down 29% from 2023.

E) Public Works Report - Steinborn reported the following:

- The brush pile at West Park was chipped up and waiting to be hauled away.
- The skating rink was only open for one week then weather conditions turned.
- CTS visited the public works shop to discuss potential camera placement for a security system.

F) Le Sueur Co. Commissioner Updates – Dave Preisler presented the following:

- Parking lot upgrades at the courthouse are moving forward.
- Spring road restrictions are anticipated to start soon.
- The County is anticipating 10 percent more revenue in 2024 than budgeted from the State for roads and bridges.
- With very little snow to plow, Preisler said that staff have been clearing a lot of tress within the County ROW.

9. OLD BUSINESS

A) The council discussed the new proposed logo designs as needed. Motion by Harmeyer to make the logos found on page 35 and 37 as the new Le Center logo. There was no

second, motion fails. Council member Steffen proposed the idea of getting public feedback and putting it out for a vote. Evans stated that he could put it on the Le Center MN Happenings Facebook page. The Council generally agreed that this was the best approach. The survey will remain active until the next meeting at which point a resolution will be prepared to change the logo and the survey results will be discussed.

10. NEW BUSINESS

A) Motion by Scott, seconded by Ruiz-Mendez to approve the 2024 Le Center Area Fire Commission service contract. All in favor, motion carried.

B) Mayor Harmeyer presented the proposed Le Center Area Fire Commission budget for 2025. The proposed increase to the City's portion is $7000 or 9.03% increase from 2023. Information only.

C) Motion by Scott, seconded by Steffen to approve the 2024 Le Center Volunteer Ambulance service contract. All in favor, motion carried.

D) Evans explained to the council the need to have our underground infrastructure mapped within a GIS and GPS system. Currently city staff use as-built maps to gauge approximate locations of where underground utilities are. The benefit of implementing this would be to eliminate the need for tracer wire on future projects, which would be a significant cost savings. An additional benefit would be the ability to add layers to our mapping system. The city could keep track of annexations, subdivisions, zoning districts, parks and trails, tree inventory as well as tracking maintenance for underground utilities. Evans indicated there was an optional task on the estimate to have our curb stops located for $9,772, but Evans advised that the public works staff could purchase their own GPS mapping tool for roughly $13,000 and do the work themselves. Total estimate for the project minus the optional task is $47,444. The project would be funded using American Rescue Plan Act (ARPA) dollars. Motion by Scott, seconded by Harmeyer to approve Resolution 2024E to approve the purchase of GPS & GIS professional services. All in favor, motion carried.

E) Evans explained the need to get visual monitors in the Council Chambers so the audience can follow along better with the materials presented. This would also help aid in the presentations to the council on various matters. Estimate from EPA Audio Visual, Inc. for the system is $13,076.26, the purchase would be funded using ARPA dollars. Motion by Scott, seconded by Steffen to approve Resolution 2024F a Resolution to approve the purchase of an audio visual system. All in favor, motion carried.

F) Evans advised that the council previously approved a stabilization project with our technology providers Computer Technology Solutions and because that project involved many different funds and departments, Evans recommended to us ARPA dollars to pay for the $10,850 project. Motion by Steffen, seconded by Scott to approve Resolution 2024G a Resolution to approve the use of ARPA funds for technology stabilization professional services. All in favor, motion carried.

G) Steinborn indicated several changes to the snow removal routes within the policy. Motion by Steffen, seconded by Scott to approve the amended snow plowing, snow removal and ice control policy. All in favor, motion carried.

11. ADMINISTRATION & MISC.

A) City Offices will be Closed February 19th in Observation of Presidents' Day

B) Le Sueur County Officials Association Meeting at 6:30 p.m. on Wednesday, February 28th location TBD

12. CLOSED SESSION

A) Conducting annual review of city administrator, under Minnesota State Statute 13D.05 Subd. 3(a). Motion by Scott, seconded by Ruiz-Mendez to close the regular meeting and go into closed session at 8:14 p.m. All in favor, motion carried.

13. OPEN SESSION

A) Motion by Scott, seconded by Ruiz-Mendez to adjourn the closed session and go back into regular meeting at 8:56 p.m. All in favor, motion carried. Mayor Harmeyer stated that the council discussed Evans' accomplishments over his review period and discussed pending projects/goals and future goals.

14. ADJOURNMENT

There being no further business; Motion by Steffen, seconded by Scott, for Mayor Harmeyer to adjourn the meeting at 8:57 p.m. All in favor, motion carried.

Dan Evans, Administrator

CITY OF LE CENTER
Bills Report

DEPT Descr	Search Name	Check Nbr	Amount	Comments
101 General Fund				
	INTERNAL REVENUE SERVICE	000246	$3,830.58	Pay # 4 F/W/H/ Medicare/FICA
	INTERNAL REVENUE SERVICE	000246	$4,298.29	Pay # 4 F/W/H/ Medicare/FICA
	INTERNAL REVENUE SERVICE	000246	$1,357.86	Pay # 4 F/W/H/ Medicare/FICA
	COMMISSIONER OF REVENUE-SWH	000245	$3,962.68	S/W/H - Pay # 3 & 4
	PUBLIC EMPLOYEES RETIREMENT-GE	047148	$16,458.22	PERA-February
	METROPOLITAN LIFE INSURANCE	047176	$1,235.66	Insurance
	MN TEAMSTERS LOCAL NO. 320	047204	$166.48	Police union dues
	DELTA DENTAL OF MINNESOTA	047141	$102.40	Insurance
	BLUE CROSS	047217	$20,784.57	Insurance
	MATRIX TRUST COMPANY	047202	$520.00	457 Plan Jan & Feb
	MINNESOTA NCPERS LIFE INS	047146	$16.00	Insurance
	FURTHER	000244	$1,865.60	HAS
	FURTHER	000252	$1,865.60	HAS
			$56,463.94	
Council	COMPUTER TECHNOLOGY SOLUTIONS	047221	$322.95	Monthly Back up
41110 Council			$322.95	
Administration	Amazon Capital Services	047133	$85.78	Supplies
Administration	BUSINES ESSENTIALS	047135	$48.77	Supplies
Administration	BUSINES ESSENTIALS	047185	$150.86	Adm-supplies
Administration	AMERICAN SOLUTIONS FOR BUS	047134	$156.00	Envelopes
Administration	AMERICAN SOLUTIONS FOR BUS	047183	$149.16	envelopes
Administration	CHRISTIAN, KEOGH & MORAN	047186	$540.00	Adm
Administration	METRO FIBER NET LLC	047175	$148.42	#1685620 Admin.
Administration	QUADIENT FINANCE USA INC	047234	$140.00	Postage
Administration	CENTERPOINT ENERGY	047136	$784.57	utilities
Administration	CENTERPOINT ENERGY	047136	$138.87	utilities
Administration	FURTHER	000243	$20.00	HSA Admin Fees
Administration	CINTAS CORPORATION #754	047137	$18.11	Supplies
Administration	COMPUTER TECHNOLOGY SOLUTIONS	047221	$1,180.96	Monthly Back up
Administration	MIDWEST BEST CLEANING	047232	$9.61	City Hall Cleaning
Administration	MIDWEST BEST CLEANING	047177	$85.00	City Hall Cleaning
Administration	CINTAS CORPORATION #754	047169	$18.11	Soap
Administration	MIKES WINDOW WASHING SERVICE	047178	$66.00	Cleaning 2-22-24
Administration	MIDWEST BEST CLEANING	047232	$85.00	City Hall Cleaning
Administration	CINTAS CORPORATION #754	047187	$18.11	supplies
41400 Administration			$3,843.33	
Elections	JEANIE STOCKER	047227	$127.50	Election Judge 3-5-24
Elections	CONNIE HARMEYER	047222	$85.00	Election Judge 3-5-24
Elections	LUANN LEACH	047229	$85.00	Election Judge 3-5-24
Elections	JACK VONBANK	047226	$85.00	Election Judge 3-5-24
Elections	RITA MARTINEZ	047235	$85.00	Election Judge 3-5-24
Elections	ANITA L JANDA	047216	$85.00	Election Judge 3-5-24
Elections	CAROL SCHLOESSER	047218	$135.00	Election Judge 3-5-24
Elections	JEANNE CONNOLLY	047228	$80.00	Election Judge 3-5-24
Elections	MADONNA RUSSO	047230	$80.00	Election Judge 3-5-24
Elections	AMY MARTINEZ	047215	$80.00	Election Judge
Elections	SHARON TRAXLER	047236	$80.00	Election Judge 3-5-24
Elections	PATTI GERMSCHEID	047233	$80.00	Election Judge 3-5-24
Elections	ALLISON K SCHMITT	047214	$80.00	Election Judge 3-5-24
Elections	DEBIT CARD	000251	$126.24	Little Dandy-Election Expense
41410 Elections			$1,293.74	

	DEPT Descr	Search Name	Check Nbr	Amount	Comments
	Police Department	DEBIT CARD	000241	$1,000.00	Mission Critical Concepts-Alex Klobe Training
	Police Department	STREICHER S	047151	$333.00	Police supplies
	Police Department	STREICHER S	047151	$416.97	Clothing Allowance- Hernandez
	Police Department	STREICHER S	047180	$84.00	Clothing Allowance Alex Klobe
	Police Department	STREICHER S	047207	$285.00	Alex Klobe- clothing allowance
	Police Department	AMOCO OIL COMPANY	047168	$1,053.45	Fuel
	Police Department	Amazon Capital Services	047133	$64.99	Supplies
	Police Department	STREICHER S	047151	$930.00	Police supplies
	Police Department	Kelly Mittman	047199	$332.50	Police- 9.50 hours February
	Police Department	CHRISTIAN, KEOGH & MORAN	047186	$3,660.00	Police
	Police Department	FRONTIER COMMUNICATIONS-GENERA	047171	$101.69	Police
	Police Department	METRO FIBER NET LLC	047175	$52.74	#1685620 PD
	Police Department	A-1 Towing	047132	$71.94	Police car oil change
	Police Department	COMPUTER TECHNOLOGY SOLUTIONS	047221	$1,217.90	Monthly Back up
	Police Department	MIDWEST BEST CLEANING	047177	$35.00	Cleaning
	Police Department	MIDWEST BEST CLEANING	047232	$35.00	
	Police Department	LEXIPOL LLC	047213	$2,834.18	Police-training manuals
42123	Police Department			$12,508.36	
	Emergency Management	KEVIN HUBER	047173	$316.36	REIMB-Emergency Management /door lock/
42500	Emergency Management			$316.36	
	Streets Department	AMOCO OIL COMPANY	047168	$455.07	Fuel
	Streets Department	WONDRA AUTOMOTIVE	047212	$753.52	Streets
	Streets Department	QUADIENT FINANCE USA INC	047234	$140.00	Postage
	Streets Department	Federal Signal Corp SSC	047142	$861.00	Repair siren
	Streets Department	TIM MILLER ELECTRIC INC	047208	$293.18	Repair Siren
	Streets Department	BOLTON & MENK, INC.	047166	$2,097.00	Hwy 99 Engineering
	Streets Department	METRO FIBER NET LLC	047175	$135.57	#1685622 Streets
	Streets Department	CENTERPOINT ENERGY	047136	$48.49	utilities
	Streets Department	CRYSTEEL TRUCK EQUIPMENT INC	047140	$1,433.32	Truckk # 2- bearings
	Streets Department	KOENING & SONS EQUIPMENT	047201	$516.97	Sweeper - fender
	Streets Department	NUSS TRUCK & EQUIPMENT	047179	$277.90	Head Sunk screws/Hexagon nuts
	Streets Department	DEBIT CARD	000248	$62.50	Quary Plan Durg & Alcohol Clearing House
	Streets Department	ESRI	047191	$288.67	Services
	Streets Department	CINTAS CORPORATION #754	047137	$249.65	Streets
	Streets Department	CINTAS CORPORATION #754	047137	$126.55	Supplies
	Streets Department	RON KOPET TRUCKING	047150	$562.50	Snow removal 2-14-24
	Streets Department	CINTAS CORPORATION #754	047220	$126.55	Streets
	Streets Department	COMPUTER TECHNOLOGY SOLUTIONS	047221	$351.18	Monthly Back up
	Streets Department	CINTAS CORPORATION #754	047187	$136.61	Streets
	Streets Department	GENELIN TRUCKING	047172	$562.50	Snow removal
	Streets Department	CINTAS CORPORATION #754	047187	$433.06	Supplies
43121	Streets Department			$9,911.79	
	Pool	CENTERPOINT ENERGY	047136	$79.56	utilities
45124	Pool			$79.56	
	Parks	FRONTIER COMMUNICATIONS-GENERA	047171	$84.13	Parks
45200	Parks			$84.13	
	Library	METRO FIBER NET LLC	047175	$52.74	#1685620 Lib.
	Library	MIDWEST BEST CLEANING	047177	$55.00	Library Cleaning
	Library	MIDWEST BEST CLEANING	047232	$55.00	Library Cleaning
45501	Library			$162.74	
101	General Fund			$84,986.90	
211	ARPA				
	General	COMPUTER TECHNOLOGY SOLUTIONS	047138	$1,890.00	IT Stabilization

	DEPT Descr	Search Name	Check Nbr	Amount	Comments
	General	COMPUTER TECHNOLOGY SOLUTIONS	047138	$8,960.00	IT Stabilization
00000	General			$10,850.00	
211	ARPA			$10,850.00	
225	Public Safety Aid				
	General	LE CENTER AMBULANCE COMM.	047158	$20,000.00	Public Safety Aid
	General	LE CENTER AREA FIRE COMM.	047159	$20,000.00	Public Safety Aid
00000	General			$40,000.00	
225	Public Safety Aid			$40,000.00	
601	Water Fund				
	Water Utilities	MINNESOTA REVENUE/SALES TAX	000242	$929.00	Sales Tax - January 2024
	Water Utilities	METERING & TECHNOLOGY SOLUTION	047174	$999.84	Water Meter
	Water Utilities	METERING & TECHNOLOGY SOLUTION	047203	$834.68	Water meters
	Water Utilities	DAKOTA SUPPLY GROUP	047224	$185.47	Water supplies
	Water Utilities	HAWKINS, INC.	047143	$20.00	Water
	Water Utilities	HAWKINS, INC.	047196	$1,768.19	Water-sodium Hyd
	Water Utilities	TOTAL FILTRATION SERVICES INC	047209	$397.28	Water Plant
	Water Utilities	GOPHER STATE ONE-CALL, INC.	047195	$2.70	locations
	Water Utilities	MINNESOTA DEPARTMENT OF HEALTH	047145	$2,225.00	Qtr water fee
	Water Utilities	UTILITY CONSULTANTS	047211	$71.37	Testing
	Water Utilities	QUADIENT FINANCE USA INC	047234	$140.00	Postage
	Water Utilities	CENTERPOINT ENERGY	047136	$530.53	utilities
	Water Utilities	CENTERPOINT ENERGY	047136	$637.99	utilities
	Water Utilities	DWYER PLUMBING & HEATING-GENER	047190	$265.55	Water Plant
	Water Utilities	ESRI	047191	$288.67	Services
49440	Water Utilities			$9,296.27	
601	Water Fund			$9,296.27	
602	Sewer Fund				
	Sewer Utilities	SMITHS MILL IMPLE INC	047163	$56.85	Plant
	Sewer Utilities	WONDRA AUTOMOTIVE	047212	$39.99	Plant
	Sewer Utilities	BUSINES ESSENTIALS	047185	$60.49	Plant-ink
	Sewer Utilities	HAWKINS, INC.	047143	$10.00	Plant
	Sewer Utilities	HAWKINS, INC.	047196	$6,714.99	Plant - Ferric Chloride
	Sewer Utilities	CORE & MAIN, LP	047139	$770.64	Plant
	Sewer Utilities	GOPHER STATE ONE-CALL, INC.	047195	$2.70	locations
	Sewer Utilities	BOLTON & MENK, INC.	047166	$190.00	Flow monotoring
	Sewer Utilities	MINNESOTA POLLUTION CONTROL	047147	$1,450.00	Plant-annual fee
	Sewer Utilities	UTILITY CONSULTANTS	047211	$934.56	Testing
	Sewer Utilities	METRO FIBER NET LLC	047175	$136.77	#1685621 Sewer
	Sewer Utilities	QUADIENT FINANCE USA INC	047234	$140.00	Postage
	Sewer Utilities	WASTE MANAGEMENT OF SO MN	047239	$230.12	Plant-Dumpster
	Sewer Utilities	CENTERPOINT ENERGY	047136	$594.49	utilities
	Sewer Utilities	T.P. KELLY CONSTRUCTION INC	047237	$1,711.00	sewer repair
	Sewer Utilities	INTERSTATE POWER SYSTEMS	047197	$202.37	Plant-Heater Tank
	Sewer Utilities	ESRI	047191	$288.66	Services
	Sewer Utilities	COMPUTER TECHNOLOGY SOLUTIONS	047221	$287.49	Monthly Back up
49450	Sewer Utilities			$13,821.12	
602	Sewer Fund			$13,821.12	
603	Refuse Fund				
	Refuse	MINNESOTA REVENUE/SALES TAX	000242	$702.00	Sales Tax - January 2024
	Refuse	RADERMACHERS	047149	$269.33	Supplies
	Refuse	QUADIENT FINANCE USA INC	047234	$140.00	Postage

	DEPT Descr	Search Name	Check Nbr	Amount	Comments
	Refuse	LJP ENTERPRISES WASTE	047144	$3,548.10	Recycling
	Refuse	PONDEROSA LANDFILL	047205	$23.00	Disposal fee
43230	Refuse			$4,682.43	
603	Refuse Fund			$4,682.43	
609	Liquor Fund				
		MINNESOTA REVENUE/SALES TAX	000242	$9,135.00	Sales Tax - January 2024
		MINNESOTA REVENUE/SALES TAX	000247	$100.00	Sales Tax Error Dec 2023
				$9,235.00	
	Municipal Liquor Store	CITY OF LE CENTER GENERAL FUND	047188	$60.00	Refuse Bags
	Municipal Liquor Store	BREAKTHRU BEV MN WINE	047152	$524.60	Liquor
	Municipal Liquor Store	PEPSI COLA BOTTLING CO.	047160	$361.28	Bar supplies
	Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	047198	$449.55	liquor
	Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	047198	$145.29	liquor
	Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	047198	$1,274.88	liquor
	Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	047198	$1,488.43	liquor
	Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	047198	$948.24	liquor
	Municipal Liquor Store	BREAKTHRU BEV MN WINE	047184	$1,810.55	liquor
	Municipal Liquor Store	SOUTHERN GLAZERS OF MN	047206	$291.28	Liquor
	Municipal Liquor Store	SOUTHERN GLAZERS OF MN	047206	$2,563.90	Liquor
	Municipal Liquor Store	SOUTHERN GLAZERS OF MN	047164	$1,369.36	Liquor
	Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	047157	$2,393.20	Liquor
	Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	047157	$844.11	Liquor
	Municipal Liquor Store	JOHNSON BROTHERS WHOLESALE LIQ	047157	$122.03	Liquor
	Municipal Liquor Store	DAHLHEIMER BEVERAGE	047223	$4,143.55	Beer
	Municipal Liquor Store	DAHLHEIMER BEVERAGE	047189	$2,982.89	Beer
	Municipal Liquor Store	KINNEY CREEK BREWERY	047200	$39.00	Beer
	Municipal Liquor Store	TOW DISTRIBUTING CORP.	047181	$8,798.45	Beer
	Municipal Liquor Store	TOW DISTRIBUTING CORP.	047181	$377.38	Beer
	Municipal Liquor Store	TOW DISTRIBUTING CORP.	047181	-$130.24	Beer
	Municipal Liquor Store	TOW DISTRIBUTING CORP.	047181	-$69.39	Beer
	Municipal Liquor Store	TOW DISTRIBUTING CORP.	047181	$835.30	Beer
	Municipal Liquor Store	DAHLHEIMER BEVERAGE	047170	$764.40	Beer
	Municipal Liquor Store	TOW DISTRIBUTING CORP.	047165	-$230.77	Beer
	Municipal Liquor Store	TOW DISTRIBUTING CORP.	047165	$4,003.05	Beer
	Municipal Liquor Store	TOW DISTRIBUTING CORP.	047165	-$22.44	Beer
	Municipal Liquor Store	DAHLHEIMER BEVERAGE	047154	$2,366.08	Beer
	Municipal Liquor Store	DAHLHEIMER BEVERAGE	047154	$2,273.60	Beer
	Municipal Liquor Store	DAHLHEIMER BEVERAGE	047189	$691.10	Beer
	Municipal Liquor Store	TOW DISTRIBUTING CORP.	047210	$589.85	Beer
	Municipal Liquor Store	TOW DISTRIBUTING CORP.	047210	$224.00	Beer
	Municipal Liquor Store	TOW DISTRIBUTING CORP.	047210	-$129.74	Beer
	Municipal Liquor Store	TOW DISTRIBUTING CORP.	047210	-$49.40	Beer
	Municipal Liquor Store	FIRE HOUSE PIZZA	047192	$212.00	mdse for resale
	Municipal Liquor Store	A.H. HERMEL	047182	$739.42	mdse for resale
	Municipal Liquor Store	GOLD MEDAL SNACKS	047194	$221.30	Popcorn
	Municipal Liquor Store	FIRE HOUSE PIZZA	047155	$69.00	Mdse for resale
	Municipal Liquor Store	PETTY CASH LIQUOR	047161	$428.00	Reimb-Darts
	Municipal Liquor Store	PEYTON COLLINS	047162	$214.00	Reimb-Darts
	Municipal Liquor Store	JEREMY WEIERS	047156	$428.00	Reimb-Darts
	Municipal Liquor Store	SHIFT 4	000250	$1,266.27	cc expense
	Municipal Liquor Store	KASEYA US LLC	000249	$200.00	
	Municipal Liquor Store	CENTERPOINT ENERGY	047153	$1,185.47	Utilities
	Municipal Liquor Store	MIDWEST BEST CLEANING	047177	$914.86	Liquor Store Cleaning
	Municipal Liquor Store	MIDWEST BEST CLEANING	047232	$914.86	Liquor Store Cleaning

DEPT Descr	Search Name	Check Nbr	Amount	Comments
Municipal Liquor Store	Michael Banyai	047231	$1,600.00	took down ceiling tile, lights, shelves
Municipal Liquor Store	COMPUTER TECHNOLOGY SOLUTIONS	047221	$291.99	Monthly Back up
Municipal Liquor Store	GARY WEST MUSIC, LLC	047225	$400.00	Entertainment
Municipal Liquor Store	Christian Sohm	047219	$250.00	entertainment
Municipal Liquor Store	Lukas Graff	047167	$375.00	Entertainment
Municipal Liquor Store	Tyler Herwig	047238	$375.00	Entertainment
Municipal Liquor Store	FIRST NATIONAL BANK LE CENTER	047193	$1,082.08	Loan 3-1-24 payment
49770 Municipal Liquor Store			$53,270.62	
609 Liquor Fund			$62,505.62	
			$226,142.34	

Packet Report Revenues

Water

Act Code	SOURCE Descr	February 2024 Amt	2024 YTD Amt	2024 Budget
601-00000-37170	Meter Rent	$1,161.21	$2,479.77	$15,000.00
601-00000-50000	Holding Acct.	$0.00	$0.00	$0.00
601-00000-39700	Capital Contributo	$0.00	$0.00	$0.00
601-00000-37190	State Test Fee	$680.71	$1,521.27	$8,500.00
601-00000-37171	Delinquent Utilities	$0.00	$0.00	$0.00
601-00000-37160	Late Charge	$301.74	$1,061.91	$5,000.00
601-00000-33439	Pension rev	$0.00	$0.00	$0.00
601-00000-37110	Water Sales	$48,676.10	$97,154.02	$500,000.00
601-00000-36416	Lease Interest Rev	$0.00	$0.00	$0.00
601-00000-36260	Reimbursement /	$0.00	$0.00	$0.00
601-00000-36220	Rents / Lease Rev	$1,610.69	$3,516.93	$42,200.00
601-00000-37150	Water Connect/Re	$0.00	$0.00	$0.00
601-00000-37180	Sales Tax Water	$630.33	$1,495.99	$7,600.00
601		$53,060.78	$107,229.89	$578,300.00

Packet Report Expenses

Water

Act Code	OBJECT Descr	February 2024 Amt	2024 YTD Amt	2024 Budget
601-49440-240	Equipment	$0.00	$0.00	$5,000.00
601-49440-300	Professional Servic	$26.35	$26.35	$1,000.00
601-49440-303	Engineer Fees	$0.00	$0.00	$0.00
601-49440-310	Permits and Fees	$2,225.00	$2,325.00	$10,000.00
601-49440-311	Testing	$71.37	$71.37	$1,000.00
601-49440-322	Postage	$140.00	$196.08	$1,600.00
601-49440-361	Insurance Premiu	$0.00	$0.00	$8,800.00
601-49440-381	Utility Services	$6,707.79	$7,092.56	$60,000.00
601-49440-401	Repair/Maint Buildi	$325.76	$325.76	$7,000.00
601-49440-404	Repair/Maint Mach	$0.00	$146.46	$5,000.00
601-49440-430	Miscellaneous Exp	$0.00	$0.00	$0.00
601-49440-433	Dues & Subscriptio	$366.00	$366.00	$3,000.00
601-49440-520	Capital Improveme	$0.00	$0.00	$0.00
601-49440-131	Health Insurance	$638.65	$1,305.79	$20,000.00
601-49440-221	Repair/Maint Supp	$0.00	$0.00	$10,000.00
601-49440-402	Repair/Maint Struc	$0.00	$0.00	$30,000.00
601-49440-121	PERA Contribution	$214.95	$434.45	$3,700.00
601-49440-135	HSA Contributions	$85.20	$170.42	$0.00
601-49440-216	Chemicals & Chem	$20.00	$2,607.71	$50,000.00
601-47000-611	Bond Interest	$0.00	$20,221.35	$39,943.00
601-47000-620	Fiscal Agent Fees	$0.00	$0.00	$0.00
601-49440-102	Full-time Employe	$103.53	$268.16	$0.00
601-47000-601	Bond Principal	$0.00	$50,000.00	$284,000.00
601-49440-122	Social Security / M	$213.50	$431.53	$3,600.00
601-49440-203	Water Meters	$999.84	$1,697.14	$6,000.00
601-49440-215	Operating Supplies	$0.00	$0.00	$4,000.00
601-49440-101	Full-time Employe	$2,762.26	$5,524.53	$47,000.00
601-49440-207	Training	$275.00	$550.00	$1,000.00
601-49440-134	Disability / Life	$520.52	$1,068.37	$0.00
601-49440-200	Sales Tax	$929.00	$929.00	$8,800.00
601-49440-190	Pension Expense	$0.00	$0.00	$0.00
601-49440-151	Workers Compens	$175.54	$175.54	$1,400.00
601		$16,800.26	$95,933.57	$611,843.00

Packet Report Revenues

Sewer

Act Code	SOURCE Descr	February 2024 Amt	2024 YTD Amt	2024 Budget
602-00000-39302	Royal American Fo	$9,644.42	$9,644.42	$0.00
602-49450-39101	Gain (loss) on sale	$0.00	$0.00	$0.00
602-00000-39700	Capital Contributo	$0.00	$0.00	$0.00
602-00000-39301	Plant O & M	$9,671.77	$19,316.19	$123,000.00
602-00000-39300	Debt Proceeds	$0.00	$9,671.77	$115,000.00
602-00000-37210	Sewer Charges	$38,353.53	$74,013.78	$400,000.00
602-00000-36260	Reimbursement /	$0.00	$0.00	$0.00
602-00000-33439	Pension rev	$0.00	$0.00	$0.00
602-00000-37250	Sewer Connect/Re	$0.00	$0.00	$0.00
602		$57,669.72	$112,646.16	$638,000.00

Packet Report Expenses

Sewer

Act Code	OBJECT Descr	February 2024 Amt	2024 YTD Amt	2024 Budget
602-49450-303	Engineer Fees	$3,360.00	$3,360.00	$1,000.00
602-49450-310	Permits and Fees	$1,450.00	$1,550.00	$1,600.00
602-49450-321	Telephone	$136.77	$273.54	$2,200.00
602-49450-322	Postage	$140.00	$196.05	$1,600.00
602-49450-437	Contractual Servic	$287.49	$574.98	$0.00
602-49450-352	Disposal Fee	$227.64	$227.64	$2,400.00
602-49450-311	Testing	$1,323.60	$1,323.60	$11,000.00
602-49450-381	Utility Services	$6,229.77	$6,496.52	$57,000.00
602-49450-401	Repair/Maint Buildi	$325.75	$325.75	$3,000.00
602-49450-402	Repair/Maint Struc	$0.00	$0.00	$30,000.00
602-49450-404	Repair/Maint Mach	$544.30	$1,088.60	$15,000.00
602-49450-420	Depreciation Expe	$0.00	$0.00	$0.00
602-49450-430	Miscellaneous Exp	$0.00	$0.00	$0.00
602-49450-520	Capital Improveme	$0.00	$0.00	$0.00
602-49450-325	Publications Misc.	$0.00	$0.00	$0.00
602-49450-300	Professional Servic	$574.24	$574.24	$1,000.00
602-49450-433	Dues & Subscriptio	$0.00	$60.00	$2,000.00
602-47000-630	Discount bonds iss	$0.00	$0.00	$0.00
602-49450-240	Equipment	$0.00	$0.00	$5,000.00
602-49450-361	Insurance Premiu	$0.00	$0.00	$9,800.00
602-47000-601	Bond Principal	$0.00	$91,183.06	$252,469.00
602-47000-620	Fiscal Agent Fees	$0.00	$0.00	$0.00
602-49450-101	Full-time Employe	$6,867.03	$13,734.05	$170,000.00
602-49450-102	Full-time Employe	$398.08	$1,102.70	$3,000.00
602-49450-121	PERA Contribution	$544.88	$1,112.77	$8,700.00
602-49450-122	Social Security / M	$544.34	$1,111.96	$8,800.00
602-49450-216	Chemicals & Chem	$6,715.49	$16,783.47	$80,000.00
602-47000-611	Bond Interest	$0.00	$21,005.20	$42,011.00
602-49450-221	Repair/Maint Supp	$770.64	$770.64	$5,000.00
602-49450-131	Health Insurance	$1,589.12	$3,207.54	$45,000.00
602-49450-215	Operating Supplies	$56.85	$265.92	$4,000.00
602-49450-207	Training	$55.00	$370.00	$1,500.00
602-49450-190	Pension Expense	$0.00	$0.00	$0.00
602-49450-151	Workers Compens	$546.45	$546.45	$3,400.00
602-49450-135	HSA Contributions	$89.87	$179.77	$0.00
602-49450-134	Disability / Life	$2,571.83	$5,283.40	$0.00
602		$35,349.14	$172,707.85	$766,480.00

Packet Report Revenues

Refuse

Act Code	SOURCE Descr	February 2024 Amt	2024 YTD Amt	2024 Budget
603-43230-36260	Reimbursement /	$0.00	$0.00	$0.00
603-00000-33439	Pension rev	$0.00	$0.00	$0.00
603-00000-36250	Miscellaneous Rev	$0.00	$0.00	$0.00
603-00000-37310	Refuse Collection F	$6,628.17	$13,819.46	$77,000.00
603-00000-37330	Refuse bag sales	$6,520.50	$7,075.50	$77,000.00
603		$13,148.67	$20,894.96	$154,000.00

Packet Report Expenses

Refuse

Act Code	OBJECT Descr	February 2024 Amt	2024 YTD Amt	2024 Budget
603-43230-215	Operating Supplies	$409.33	$3,853.41	$10,000.00
603-43230-520	Capital Improveme	$0.00	$0.00	$0.00
603-43230-430	Miscellaneous Exp	$0.00	$0.00	$0.00
603-43230-420	Depreciation Expe	$0.00	$0.00	$0.00
603-43230-405	Repair/Maint Vehic	$0.00	$0.00	$2,000.00
603-43230-361	Insurance Premiu	$0.00	$0.00	$1,300.00
603-43230-352	Disposal Fee	$7,809.12	$7,832.12	$72,000.00
603-43230-325	Publications Misc.	$0.00	$0.00	$0.00
603-43230-221	Repair/Maint Supp	$0.00	$0.00	$500.00
603-43230-603	Loan/Lease Payme	$0.00	$0.00	$27,400.00
603-43230-121	PERA Contribution	$266.44	$533.48	$4,200.00
603-43230-212	Motor Fuels	$0.00	$0.00	$3,000.00
603-43230-101	Full-time Employe	$2,408.49	$4,817.02	$45,000.00
603-43230-103	Part-time Employe	$2,090.63	$4,060.87	$11,000.00
603-43230-122	Social Security / M	$346.01	$682.93	$4,300.00
603-43230-131	Health Insurance	$764.53	$1,581.93	$3,000.00
603-43230-134	Disability / Life	$29.97	$60.29	$0.00
603-43230-135	HSA Contributions	$167.29	$334.56	$0.00
603-43230-151	Workers Compens	$562.89	$562.89	$3,100.00
603-43230-200	Sales Tax	$702.00	$702.00	$15,000.00
603-43230-102	Full-time Employe	$150.28	$308.05	$0.00
603		$15,706.98	$25,329.55	$201,800.00

Packet Report Revenues

Liquor

Act Code	SOURCE Descr	February 2024 Amt	2024 YTD Amt	2024 Budget
609-00000-37913	Wine On-Sale	$234.00	$569.03	$400.00
609-00000-37920	Gambling & Game	$9,822.13	$21,391.82	$50,000.00
609-00000-37915	Liquor Miscellaneo	$4,036.70	$9,589.48	$62,000.00
609-00000-37912	Beer On-Sale	$16,994.90	$38,874.02	$152,000.00
609-00000-37911	Liquor On-Sale	$8,586.45	$19,727.64	$110,000.00
609-00000-37813	Wine Off-Sale	$2,982.90	$6,122.52	$45,000.00
609-00000-37811	Liquor Off-Sale	$17,013.43	$44,945.42	$250,000.00
609-00000-36260	Reimbursement /	$0.00	$0.00	$0.00
609-00000-36220	Rents / Lease Rev	$1,900.00	$3,800.00	$22,800.00
609-00000-11501	Credit Card Receip	-$1,181.64	-$122.35	$0.00
609-00000-11500	Charge Sales	-$1,563.08	-$2,068.28	$0.00
609-00000-37916	Cash Over (Short)	-$49.79	-$89.53	$0.00
609-00000-37812	Beer Off-Sale	$30,638.78	$66,189.55	$490,000.00
609		$89,414.78	$208,929.32	$1,182,200.00

Packet Report Expenses

Liquor

Act Code	OBJECT Descr	February 2024 Amt	2024 YTD Amt	2024 Budget
609-49770-313	Card Processing F	$1,863.36	$3,724.94	$12,000.00
609-49770-325	Publications Misc.	$0.00	$0.00	$2,500.00
609-49770-361	Insurance Premiu	$0.00	$3,956.00	$10,100.00
609-49770-381	Utility Services	$3,111.16	$3,895.82	$25,000.00
609-49770-386	Cleaning	$1,829.72	$3,659.44	$16,000.00
609-49770-401	Repair/Maint Buildi	$0.00	$0.00	$1,000.00
609-49770-720	Operating Transfer	$0.00	$0.00	$75,000.00
609-49770-420	Depreciation Expe	$0.00	$0.00	$0.00
609-49770-430	Miscellaneous Exp	$0.00	$0.00	$0.00
609-49770-434	Property Taxes	$0.00	$0.00	$3,400.00
609-49770-442	Entertainment	$375.00	$2,885.00	$9,200.00
609-49770-310	Permits and Fees	$1,070.00	$2,115.00	$6,000.00
609-49770-570	Office Equipment	$0.00	$0.00	$0.00
609-49770-603	Loan/Lease Payme	$0.00	$2,164.16	$12,915.00
609-49770-135	HSA Contributions	$216.34	$432.68	$0.00
609-49770-435	NSF Check	$0.00	-$60.00	$0.00
609-49770-122	Social Security / M	$1,044.09	$2,104.56	$12,500.00
609-49770-301	Audit Fees	$3,400.00	$3,400.00	$3,400.00
609-49770-437	Contractual Servic	$182.99	$365.98	$0.00
609-49770-101	Full-time Employe	$7,372.10	$14,825.38	$129,000.00
609-49770-102	Full-time Employe	$185.85	$185.85	$2,000.00
609-49770-190	Pension Expense	$0.00	$0.00	$0.00
609-49770-121	PERA Contribution	$696.35	$1,391.92	$12,300.00
609-49770-131	Health Insurance	$2,548.06	$5,136.50	$50,000.00
609-49770-134	Disability / Life	$114.20	$228.40	$0.00
609-49770-151	Workers Compens	$921.53	$921.53	$4,700.00
609-49770-207	Training	$0.00	$0.00	$0.00
609-49770-215	Operating Supplies	$1,996.19	$5,381.25	$20,000.00
609-49770-221	Repair/Maint Supp	$329.34	$941.54	$3,500.00
609-49770-251	Purchase Liquor	$12,888.47	$28,759.15	$215,000.00
609-49770-252	Purchase Beer	$40,482.26	$74,987.30	$480,000.00
609-49770-259	Consumable Good	$2,615.69	$4,506.99	$35,000.00
609-49770-103	Part-time Employe	$6,350.40	$13,018.95	$33,300.00
609		$89,593.10	$178,928.34	$1,173,815.00

February 2024 Sales	$78,853.36
February 2023 Sales	$86,115.43
Decreased	$7,262.07
January Gambling	$ N/A
February C and N Sales	$1,008.17

Revenue Sources February 2024

Beer	$16,342.41
Offsale Beer	$29,840.75
Liquor	$8,037.92
Offsale Liquor	$16,554.09
Wine	$234.00
Offsale Wine	$2,871.15
Food	$1,712.18

February Recap

- Music by Mike Poot – Fantastic Crowd
- Staff Meeting and Christmas Party
- Super Bowl Party
- Music by Shenanigans
- Soup and Chili Contest – 10 Participants
- Sohmer Karaoke
- Sales
    - As you can see, we were down from last year, however, February is always our slowest month and this year was particularly bad all over, according to our beer and liquor representatives.
    - Plus, we were up over $10,000 in January from last year so there is no alarm to the decreased sales in February as we

were unusually busy in January.
    - March has already been a successful month.
- Computer Technology Services
    - The project is not going as planned, unfortunately.
    - I will touch base on this during the meeting.
- Elmer's Building
    - The ceiling was falling, and the lights were no longer working efficiently or effectively.
    - Mike Banyai completed the project of removing the diffusers, venting, old lights, ceiling, closet, etc.
    - Miller Electric installed new lights and light switches.

March Events

- Music by Lukas Graff Saturday, March 9th from 8pm to 11pm
- St. Patrick's Day Celebration
- Meat Raffle on Saturday, March 23rd
- Sohmer Karaoke Sunday, March 24th at 5pm
- Music by Tyler Herwig on Saturday, March 30th from 3pm to 6pm.
- Fools in the Alley event on Monday, April 1st.
    - Gary West at 5pm
    - Parade at 6:24 pm

Municipal Liquor Store Receipts

	On Sale	Off Sale	Misc	Food	Int./ Fire Dept/ Comm	Total (- sales tax)
Jan-21	13,619	67,984	2,588	795	45	85,031
Feb	17,822	54,258	2,685	884	4515	80,164
March	22,669	62,485	3,539	1466	5205	95,364
April	19,552	65,529	3,880	1236	8252	98,449
May	19,657	78,897	4,901	1229	8615	113,299
June	15,328	75,276	4,563	847	7099	103,113
July	17,186	76,231	4,903	1104	6544	105,968
Aug	15,666	69,051	5,694	945	6903	98,159
Sept	16,136	67,203	3,575	2570	7178	96,662
Oct	22,221	62,746	2,904	1471	7128	96,470
Nov	25,359	57,711	2,144	1481	7819	94,514
Dec	25,670	68,344	3,459	1347	6547	105,367
Jan-22	25,628	53,141	1,362	1680	9956	91,767
Feb	22,668	49,976	1,995	1544	746	76,929
March	26,341	51,728	2,468	1937	17127	99,601
April	24,521	56,262	3,611	1385	7359	93,138
May	17,332	70,238	3,624	1115	5364	97,673
June	19,454	74,576	6,996	1694	6588	109,308
July	19,210	78,718	3,769	2381	5696	109,774
Aug	18,816	72,167	2,185	1279	6099	100,546
Sept.	20,799	70,506	3,523	1366	8872	105,066
Oct	25,619	63,515	4,639	1473	7186	102,433
Nov	25,788	60,431	2,206	1535	6499	96,459
Dec	26,754	74,878	3,525	1809	7874	114,840
Jan-23	27,088	53,867	2,507	1587	6934	91,983
Feb	26,361	55,323	2,211	1424	8744	94,063
March	35,736	58,014	2,594	1710	11728	109,782
April	28,920	60,587	3,356	1437	6295	100,595
May	21,083	76,297	3,572	1472	9529	111,953
June	19,781	77,747	4,674	1442	7966	111,610
July	20,299	79,489	5,614	1480	8031	114,913
Aug	23,025	67,780	4,452	1712	8483	105,452
Sept.	23,874	68,229	11282	1864	10049	115,298
Oct	31,170	68,786	2964	1660	9048	113,628
Nov	29,026	61,503	2335	1941	6919	101,724
Dec	26,440	59,101	3340	1675	7033	97,589
Jan-24	33,355	66,622	3318	2234	11570	117,099
Feb	25,815	50,635	2324	1712	9822	90,308

Le Center Police Department
Monthly Activity Report
February 2024

Traffic Stop = 40
- Warning = 33
- Citation = 7
- DWI = 0

911 = 0
Abandoned Vehicle = 0
Administrative Detail = 1
Agency Assist =4
Alarm = 3
Animal Complaint = 8
Assault = 1
Assist = 5
Background Check = 1
Burn Complaint = 0
Child Custody = 0
Child Protection = 0
Civil Matter = 0
Compliance Check = 1
Criminal Sexual Conduct =2
Death Investigation = 1
Directed Patrol = 5
Dispute = 1
Domestic = 1
Driving Complaint = 2
Fight = 1
Firework Complaint = 0
Fire Call Out = 0
Found Property = 0
Fraud = 1
Harassment/Threats = 5
Funeral Escort = 0
Informational = 4
Intoxicated Person = 0
Juvenile Problem = 2
Lost/Missing Property = 0
Le Center City Ordinance =0
Medical = 19
Missing Person = 1
Motor Vehicle Accident = 0
Noice Complaint = 0
Other = 0
Parking Complaint = 1
Permits = 1
Predatory Offender = 1
Property Damage = 1
Scam Investigation = 1
School Patrol = 3
Security Checks = 1
Solicitor = 0
Suicidal Person = 0
Suspicious Activity/Person/Vehicle = 4
Theft = 2
Traffic Complaint =0
Trespassing = 0
Vandalism = 0
Void = 2
Violation of No Contact Order = 0
Warrant = 2
Weather Related = 0
Welfare Check = 3

Calls / Incidents= 130

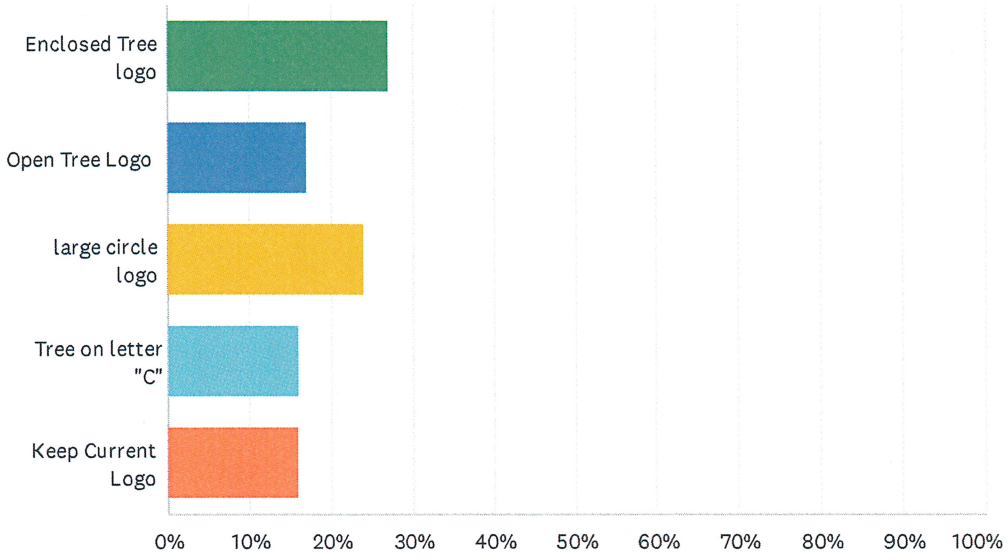
Miles Patrolled= 1738

Arrests= 7

Comparison	2023	Through FEB 2024	
Calls / Incidents	190/427	130/293	-31.3%
Miles Patrolled	unavailable	1,738/40,140	

Q1 Please choose a logo that best represents the City of Le Center:

Answered: 100 Skipped: 0



ANSWER CHOICES	RESPONSES	
LE CENTER	27.00%	27
LE CENTER	17.00%	17
CITY OF LE CENTER	24.00%	24
LE CENTER	16.00%	16
LE CENTER Keep Current Logo	16.00%	16
TOTAL		100

Q2 Please include any additional comments you may have:

Answered: 14 Skipped: 86

#	RESPONSES	DATE
1	While I am not a graphic designer, I understand the purpose of city logo is to depict its' attributes: location, identity, roots and growth. 1) The options involving a circle surrounding the tree are limiting, confining and show no growth. 2) The option with the big "C" as roots is distracting to the word LeCenter. 3) These designs totally miss LeCenter as the county seat. We are, of course, the only city to promote that. 4) Why have a seal/ logo/ banner? More confusion in identity? More cost? Keep it simple, please. I personally favor the current logo with these updates: A) The "old" tree is vertical, depicting upward growth with deep roots within the county map. The tree itself could be pruned to be "cleaner." But don't make it round, as in the options, which are too "sleepy." B) Keep the star on the city location. C) Draw a straight line to the right to underscore the LeCenter name. That line also depicts movement forward and emphasizes LeCenter. D) Clean up the lettering (as in the underlined LeCenter). E) Forest green and black coloring would be distinct and easily duplicated in other city buildings and uses. F) If my comments are not clear, I am happy to explain further, if anyone is interested. I wish there could be more publicity and time to have more input, as well as ease in adding one's opinions. However, thank you to invite input before finalizing any action. LuAnn Leach	2/26/2024 2:14 PM
2	Hard choice between two of them. Glad to see an updated Logo! Nice work to the artists.	2/16/2024 10:34 AM
3	I like the font. Try first letter of each word capitalized (as in the non-circle entries) All new options here are better than existing logo. You can't lose with any of them.	2/16/2024 7:09 AM
4	You should put a single shamrock in place of one of the leaves on the tree to represent the Irish heritage that is Le Center and that we celebrate annually.	2/15/2024 8:50 PM
5	Waste of tax dollars	2/15/2024 6:45 PM
6	Consider combining #1 and current logo. Current logo depicts Le Center as "heart" of Le Sueur County (change dot to heart) and helps show location. #1 is cleaner and more modern.	2/15/2024 5:53 PM
7	Change the current logo to match the tree	2/15/2024 3:45 PM
8	To change the logo would cost the city how much to rebrand all city equipment	2/15/2024 3:01 PM
9	Make the letters Royal purple outlined in white	2/15/2024 2:55 PM
10	Really like the first one for formal purposes, letterhead use, website, but the circle option is great for logo wear, hats, shirts etc. or any more informal types of use.	2/15/2024 2:51 PM
11	1 or 3, but it depends on usage. Scaled down the text inside the circle of #3 may become too small to read, but it could work just fine in other contexts.	2/15/2024 2:32 PM
12	Something showing DEEP roots.	2/15/2024 2:23 PM
13	Well done, City of Le Center!	2/15/2024 2:20 PM
14	The logo doesn't make the city the current logo shows Tree City. Let's save the money and spend it on local infrastructure and trails.	2/15/2024 1:45 PM

1

CITY OF
LE CENTER
MINNESOTA

2

CITY OF
LE CENTER
MINNESOTA

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CITY OF LE CENTER
MINNESOTA

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City of
LE CENTER
MINNESOTA

5

City of Le Center
Foundation Drain Variance Policy

1. Introduction:

The City of Le Center recognizes the importance of maintaining a functional and efficient sanitary sewer system while also considering the economic burden and structural integrity concerns faced by property owners. In light of this, the city council hereby establishes a policy to address variances related to foundation drains connected to the city's sanitary sewer system.

2. Purpose:

This policy aims to provide guidelines for granting variances to property owners who face economic hardship and structural constraints in disconnecting foundation drains from the city's sanitary sewer main, as required by Ordinance No. 42-156.10.

3. Criteria for Variance Consideration:

The following criteria shall be considered when evaluating requests for a variance:

a. Economic Hardship: Property owners must demonstrate that compliance with the ordinance would impose a significant financial burden. A significant financial burden for the purposes of this policy would be any collective cost greater than $15,000.
b. Structural Integrity Concerns: Property owners must provide evidence that disconnecting the foundation drain would compromise the structural integrity of the building.
c. Feasibility: The city will assess whether compliance with the ordinance is currently possible and economically feasible.

4. Application Process:

Property owners seeking a variance must submit a written application to the City Council, outlining the reasons for the variance request and providing supporting documentation as per the criteria outlined in section 3. A one-time fee will be associated with this variance request, as detailed within the city's fee schedule.

5. Council Review and Decision:

Upon receiving a variance application, the City Council will review the request during a public meeting. The council will consider all relevant factors and may request additional information from the applicant if necessary. The decision to grant or deny a variance shall be made by a majority vote of the council members present.

6. Granting of Variance:

If the City Council determines that the criteria for variance consideration have been met, a variance shall be granted exempting the subject property from enforcement of the relevant ordinances. The variance shall be documented in writing and shall remain in effect unless and until conditions change as outlined in section 7.

7. Conditions of Variance:

a. The variance shall remain in effect unless the structure is damaged or destroyed to the extent that compliance with the ordinance becomes feasible and economically viable.
b. The variance shall run with the land and be binding on any future owners or assigns of the property.

8. Enforcement and Compliance:

Property owners granted a variance are responsible for adhering to all other applicable ordinances and regulations. Failure to comply with the conditions of the variance may result in enforcement actions by the city.

9. Amendments:

The City Council reserves the right to amend or revise this policy as deemed necessary to ensure the effective administration of variance requests.

10. Effective Date:

This policy shall take effect immediately upon adoption by the City Council.

11. Conclusion:

By adopting this policy, the City of Le Center aims to balance the need for maintaining sanitary sewer systems with the concerns of property owners, ensuring fair and reasonable treatment in granting variances related to foundation drains.

Approved by City Council on XXXXXXXX

MEMORANDUM OF UNDERSTANDING

This Agreement is dated this _____ day of _____, 2024, and is by and between the City of Le Center, hereinafter "City," and Le Sueur County, hereinafter "County."

WHEREAS, both City and County are governmental subdivisions of the State of Minnesota and both are duly authorized to enter into land use Agreements; and

WHEREAS, the City of Le Center has an established road right-of-way along Lexington Avenue; and

WHEREAS, Lexington Avenue runs north-south in the City of Le Center and is a city street; and

WHEREAS, the County owns parcel identification number 20.999.0080. This parcel abuts Lexington Avenue on the parcel's west side; and

WHEREAS, the County has a concrete wall along the western boundary of parcel identification number 20.999.0080 that runs north-south along Lexington Avenue from West Sharon Street to West Minnesota Street; and

WHEREAS, this concrete wall is placed in a portion of the City's right-of-way. The parties hereto desire to establish maintenance and ownership rights concerning the wall and further ensure that City grants to County a license for its placement in the City's road right-of-way.

NOW THERFORE, the parties hereto agree as follows:

1. City grants County a License for placement of the wall in the City's right-of-way. County shall own the wall. County may inspect, maintain, repair, and if necessary replace the wall. City will take no action to interfere with the rights granted hereto. County, as sole owner of the wall, will be solely responsible for the maintenance and replacement of the wall at its own sole expense.

COUNTY OF LE SUEUR

Approved by the County Board on the _____ day of _____, 2024.

BY THE COUNTY BOARD

_____

Chairperson

ATTEST:

_____

Joe Martin, County Administration

CITY OF LE CENTER

Approved by the City Council on the _____ day of _____, 2024

_____

Christian Harmeyer, Mayor

ATTEST:

_____

Dan Evans, City Administrator

Memorandum

TO: Mayor and Members of the City Council DATE: 03/05/2024

FROM: Dan Evans, City Administrator; Mitch Overn, Chief of Police

RE: Relocating the Police Department

Action/Recommendation

Consider the relocation of the Police Department to another city-owned building.

Background

As the City Administrator, and in consultation with the Chief Overn, we are proposing the relocation of the Police Department to another city-owned building. We believe this move is essential for the continued effectiveness and efficiency of our law enforcement services, and we would like to present several compelling reasons in support of this proposal.

Rationale for Relocation:

The building, located at 200 Bowler Street, offers substantially more space than our current facilities. This additional space is crucial for accommodating the growing needs of the Police Department, enabling us to improve workflow, organization, and overall operational efficiency. The new building will offer a dedicated private room for conducting interviews with victims, suspects, and witnesses. Ensuring privacy during these interactions is vital for building trust and obtaining accurate information critical to our investigative processes.

The presence of a dedicated conference room in the new building will facilitate meetings, training, and collaborative sessions with other law enforcement agencies and community stakeholders. This centralized space fosters communication, coordination, and strategic planning efforts essential for effective law enforcement operations.

The layout of the new building inherently provides enhanced security features that will provide a safe and controlled environment for both staff and visitors. Maintaining a secure facility is

crucial to safeguarding sensitive information, evidence, and assets crucial to our law enforcement responsibilities.

The initial expenses associated with the relocation are comparatively modest when weighed against the substantial long-term benefits and enhancements it brings. Some of these upfront costs will include the installation of a secure IT network within the facility and the furnishing of various rooms and open spaces. This investment reflects our dedication to bolstering the capabilities and resources of the Police Department, thereby ensuring a higher standard of service to our community.

Our Le Center Emergency Management Office is currently housed within the same building and presents opportunities for enhanced coordination and collaboration between emergency response agencies. This fosters a unified approach to emergency preparedness, planning, and response efforts, further enhancing public safety and resilience.

The new facility is equipped with a secure evidence room, ensuring the integrity and chain of custody of evidentiary materials crucial to criminal investigations and judicial proceedings.

In conclusion, the relocation of the Police Department to the proposed city-owned building represents a strategic and beneficial move that aligns with our mission to provide responsive, professional, and community-oriented law enforcement services.

Alternatives/Variations

Approval: Staff will continue to facilitate the relocation efforts.
Denial: The Police Department will continue to operate out of City Hall as they have always done.

Thank you for considering this proposal. Should you require any additional information or clarification, please do not hesitate to contact us.

DE/MO

Memorandum

TO: Mayor and Members of the City Council DATE: 03/04/2024

FROM: Dan Evans, City Administrator; Dan Steinborn, Public Works Superintendent

RE: Refuse and Recycling Center Operations

Action/Recommendation

Consider transitioning to an unmanned refuse and recycling center.

Background

With the unfortunate passing of our lead refuse/recycling center worker Larry Schmidt, city staff have begun to evaluate the current method of processing refuse and recycling at our facility. As it stands, the center is operational on Wednesday evenings and Saturday mornings with dedicated staff managing its operations. However, we believe there are significant advantages to transitioning to an unmanned refuse and recycling drop center.

Benefits:

1. **Cost Savings:** Operating a manned facility incurs expenses related to employee wages and benefits. Transitioning to an unmanned center would result in substantial cost savings for the city, as we would no longer need to allocate funds for managing the operation.
2. **Convenience for Residents:** The current schedule of operation may not align with the convenience of all residents. By transitioning to an unmanned center, residents would have the flexibility to utilize the facility at their own convenience, thereby improving accessibility and satisfaction among the community.
3. **Encouragement of Recycling:** An unmanned drop center offers greater convenience for residents to dispose of their refuse and recycle materials. Simplifying the process can encourage more individuals to participate in recycling initiatives, thereby promoting environmental sustainability within our community.
4. **Reduced Liability:** With an unmanned drop center, the city may mitigate potential liability risks associated with on-site accidents or injuries involving staff members.

5. **Improved Efficiency:** Without the need for staff supervision, the drop center can operate autonomously, potentially leading to improved efficiency in waste management processes.

Alternatives/Variations

Do not act: Staff will await further instructions.
Approval: Staff will prepare a request for proposal (RFP) to solicit bids for services.
Denial: Staff will continue to operate the recycling center as established and post an ad to fill the vacant lead refuse/recycling center worker position.

Please feel free to contact me if you have any questions or concerns on this agenda item.

DE/DS

COMPUTER TECHNOLOGY SOLUTIONS

Phone: (507)388-3880

Email: info@yourcts.com

Web: www.yourcts.com

Prepared For: Dan Steinborn
Company: City of Le Center
Address: 10 W Tyrone St.
Le Center, MN 56057
United States

Email: dan.steinborn@cityoflecenter.com
Phone:

QUOTE

Date	Quote #
02/09/24	AAAQ53331

Terms	Representative	P.O. Number
Net 30 Days	Mark Reedstrom	

Ln #	Qty	Description	Term	Unit Price	Ext. Price
1		**License Plate Camera**			
2	1	AXIS P1378-LE Outdoor 4K Network Camera - Color - Box - White - TAA Compliant - H.264, H.264 BP, H.264 (MP), H.264 HP, H.264 (MPEG-4 Part 10/AVC), H.265, H.265 (MPEG-H Part 2/HEVC), Motion JPEG - 3840 x 2160 - 3.90 mm- 10 mm Varifocal Lens - 2.6x Optical - 30 fps - RGB CMOS - Pole Mount, Wall Mount, Ceiling Mount, Column Mount, Corner Mount, Bracket Mount, Conduit Mount, Backbox Mount - IK10 - IP66, IP67 - Impact Resistant, Weather Resistant, Water Resistant, Dust Resistant, Vandal Resistan		$1,129.00	$1,129.00
3	1	AXIS - 9 mm to 50 mmf/1.5 - Zoom Lens for CS Mount - Designed for Surveillance Camera - 5.6x Optical Zoom		$449.00	$449.00
4		**180 Degree Camera**			
5	1	AXIS Panoramic P3827-PVE 7 Megapixel Network Camera - Color - Dome - White - TAA Compliant - H.264, H.265, Motion JPEG, H.264B, H.264H, H.265M, H.264B (MPEG-4 Part 10/AVC), H.264M (MPEG-4 Part 10/AVC), H.264H (MPEG-4 Part 10/AVC), Zipstream - 3712 x 1856 - 3.30 mm Fixed Lens - 30 fps - RGB CMOS - Gigabit Ethernet - Bracket Mount, Junction Box Mount, Wall Mount, Ceiling Mount, Conduit Mount - IK10 - IP66, IP67		$1,499.00	$1,499.00
6		**Recording Server (Supports 8 Cameras)**			
7	1	AXIS Camera Station S2108 Appliance - 2 TB HDD - Camera Station - HDMI - Full HD Recording - TAA Compliant		$1,899.00	$1,899.00
8		**Cabling Materials**			
9	125	GenSPEED CAT6 Plenum Cable - Blue		$0.40	$50.00
10	175	Commscope Outdoor CAT6		$0.58	$101.50
11	2	Allen Tel 2' Blue Certified CAT6 Patch Cable		$5.75	$11.50
12	2	Panduit CAT6 Mini-Com - Blue		$16.00	$32.00
13	1	Miscellaneous fasteners, cable supports, conduit, velcro, labels, etc.		$100.00	$100.00
14	1	Daily Scissor Lift/Trailer Rental Fee		$250.00	$250.00
15		**Professional Services**			

Ln #	Qty	Description	Term	Unit Price	Ext. Price
16	1	CTS: Project Install - Cabling Team Install an indoor rated CAT6 cable run to support the 180 degree camera on the south side of the Public Works Garage. Install an outdoor rated CAT6 cable run to support the license plate recognition camera on the east side of the garbage truck building. Client responsible for installing overhead steel cable between buildings to support the cable run. Terminate, certify, and label cable runs. Mount and aim cameras. CTS Cabling Standards: Premium CAT6 or better cabling. Panduit termination and organization materials with lifetime warranty. All cable runs certified to meet TIA/ISO standards. Certification report available upon request. Cabling terminated to proper patch panels or fiber enclosures as appropriate. All cable runs labeled on the patch panel, behind the patch panel, and at the wall plate. Cabling neatly organized and secured. Abandoned cabling removed according to NEC guidelines. Invoicing for product will be initiated when products are ordered or labor scheduled, whichever comes first. Labor will invoice when project has been completed.		$1,680.00	$1,680.00
17	1	CTS: Project Install - Technical Team Configure a surveillance VLAN on the existing switch. Deploy the recording server on-site. Update Axis Camera Station and apply licensing. Join the recording server to the city domain and install CTS management tools. Import cameras and set static IP address and hostnames. Configure strong administrative credentials. Configure recording and retention policies. Configure NTP and timestamp overlay settings. Assist users with access to the system as appropriate. The PD will probably want to be connected to this system and the system at the municipal bar concurrently. Thoroughly update documentation. Invoicing for product will be initiated when products are ordered or labor scheduled, whichever comes first. Labor will invoice when project has been completed.		$1,720.00	$1,720.00
18	1	CTS Discount - 10% VIP Client Discount		-$172.00	-$172.00

SubTotal	$8,749.00
Sales Tax	$0.00
Shipping	$0.00
Total	**$8,749.00**

Recurring Amounts: $0.00

Select your preferred payment option / purchase terms*

* If this quote contains lease payment options, the lease options are provided as an estimate only. Final lease payment amount is subject to credit verification and applicable taxes as required by law.

This Order together with the Master Services Agreement and Service Attachments and other terms and conditions identified on Exhibit A, all of which are incorporated herein by reference (collectively, the "Agreement") is between Computer Technology Solutions (sometimes referred to as "we," "us," "our," or "Provider"), and the customer found on the signature block at the end of this Order (sometimes referred to as "you," "your," or "Client"). This Agreement is effective as of the date both parties have signed below (the "Effective Date"). Both Provider and Client are sometimes referred to individually as a "Party", or together as the "Parties". Any capitalized terms in this Order not directly defined are referred to in the applicable documents identified on Exhibit A of this Order. If there is a conflict between this Order, the Master Services Agreement, any Service Attachment, or Exhibit, this Order will control.

By signing or accepting this Order, Client acknowledges, represents, and warrants that it has read and agrees to the terms and conditions identified on Exhibit A to this Order which are incorporated as if fully set forth herein.

The parties hereby agree that electronic signatures to this Order shall be relied upon and will bind them to the obligations stated herein. Each party hereby warrants and represents that it has the express authority to execute this Agreement(s). This Order supersedes all prior negotiations, proposals, orders, agreements and communications between the parties regarding Provider's Services.

Provider may make changes to the Agreement at any time. If there are changes, Provider will revise the date at the top of the document. Provider may or may not provide Client with additional notice regarding such changes. Client should review the terms and conditions regularly. Unless otherwise noted, the amended terms and conditions will be effective immediately, and your continued use of the Services thereafter constitute your acceptance of the changes. If you do not agree to the amended terms and conditions, you must stop using the Services immediately. Please note, you may incur a termination fee or other third-party fees, if applicable.

Signature: _____ Date: _____

Exhibit A

Master Services Agreement
https://mspterms.live/CTS/MSA

Services Attachment for Managed Services
https://mspterms.live/CTS/IT-Services

Data Processing Agreement
https://mspterms.live/CTS/DPA

Service Level Objectives
https://mspterms.live/CTS/Service-Objectives

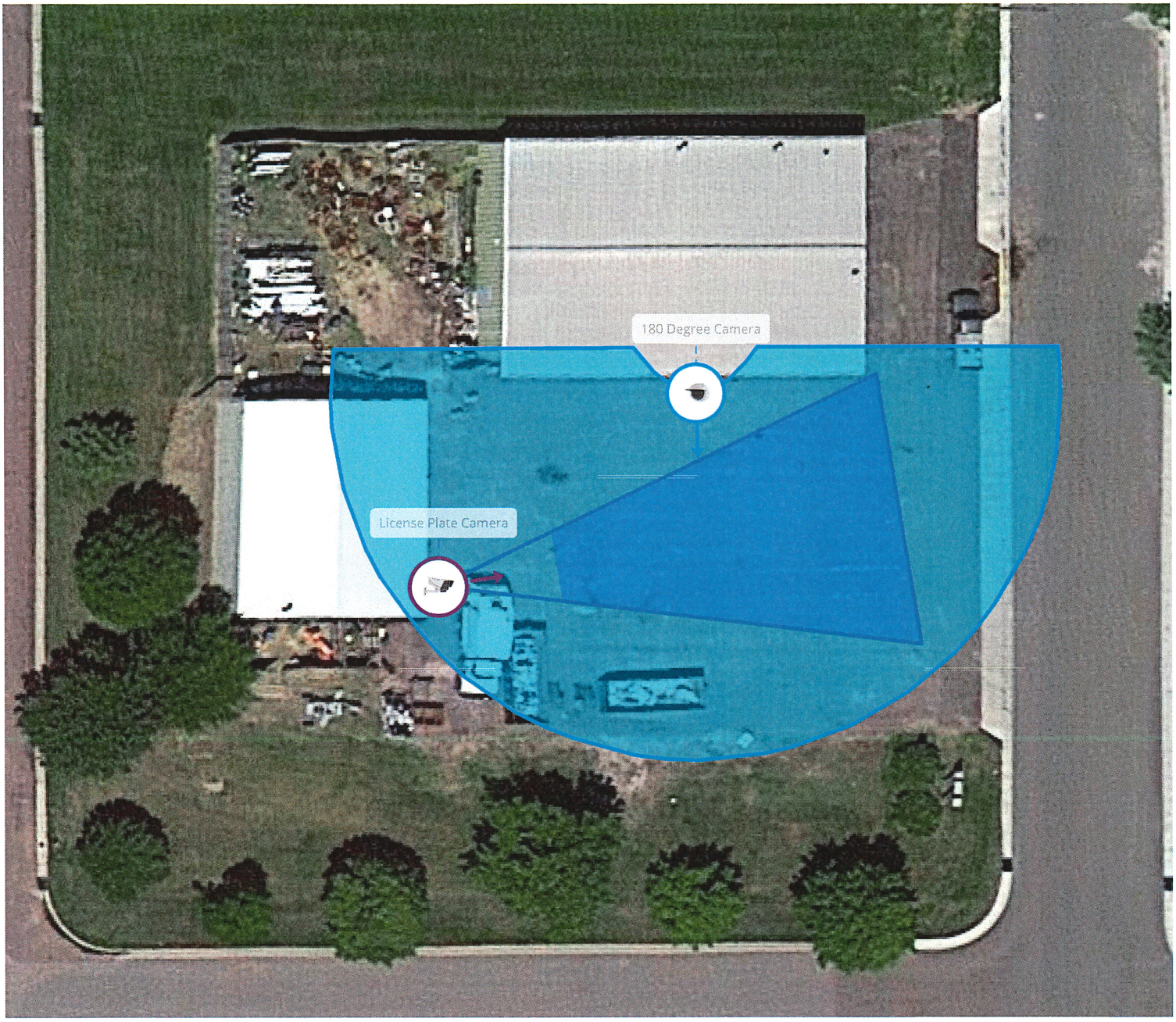
Schedule of Services
https://mspterms.live/CTS/Schedule-of-Services

Schedule of Third-Party Services
https://mspterms.live/CTS/Third-Party-Services

Service Attachment for Managed Compliance
https://mspterms.live/CTS/Compliance

Service Attachment for Access Control
https://mspterms.live/CTS/Access-Control

Service Attachment for Video Surveillance
https://mspterms.live/CTS/Video-Surveillance


180 Degree Camera
License Plate Camera

Minnesota Association of Small Cities

2024 Minnesota Legislative Session Priorities

Transportation: Distribution of new revenues passed by the 2023 Legislature for the Small Cities Assistance account will now be delayed one year, according to MnDOT. MN Small Cities, therefore, seeks a $20 Million one-time appropriation to adjust for this delay.

Additionally, we support investing over $60 million in LRIP funds in any bonding bill.

EMS: The EMSRB released data that shows EMS services statewide are losing over $120 million dollars due to underpayment from insurance and volunteer service hours. MN Small Cities supports emergency funding to cover this shortfall while also working on longer-term solutions to address issues within the EMS service model.

Zoning Preemption: MN Small Cities opposes efforts to limit or restrict local authority on issues such as housing, business expansion, and transportation requirements. Local elected officials work closely with their communities to establish policies that fit the needs and desires of the community and we should not impose a one-size-fits-all approach.

City Audits: The number of available CPAs for audits is becoming more scarce and as a result, small cities are increasingly facing growing costs and difficulty in finding/scheduling services. MN Small Cities supports raising audit thresholds and allowing greater flexibility in auditing reporting dates and requirements, without sacrificing transparency.

Water infrastructure: MN Small Cities expects a significant investment in PFA funding programs for water projects in the final 2024 Bonding Bill. Additionally, small cities seek increased flexibility in getting staff certified and trained as system operators.

Housing: Small cities' needs in this area are mostly focused on workforce housing shortages. We support efforts to create housing finance options that will allow smaller cities to tackle these issues and create more opportunities to provide enough available housing for their workforce.

Cannabis: MN Small Cities supports greater clarity on licensing, retail regulations and options for municipal sales.

Broadband: Working with DEED, MN Small Cities supports an implementation plan that will get more projects funded and one that addresses the issue of small cities having reduced connectivity compared to their surrounding areas.

City of New Prague

In the Counties of Scott & Le Sueur

118 CENTRAL AVENUE NORTH · NEW PRAGUE, MINNESOTA 56071 · PHONE (952) 758-4401
www.ci.new-prague.mn.us

Duane J. Jirik
Mayor

To: Senator Rich Draheim
Senator Bill Lieske
Representative Brian Pfarr
Representative Kristi Pursell

Re: Opposition to HF 4009

On behalf of the below signed communities across Le Sueur, Rice, and Scott Counties, we are writing to **ask you to oppose HF 4009**.

In its entirety, HF 4009 is a zoning preemption bill that removes the ability for communities across Minnesota to have a voice in how their communities develop, in the name of affordability. It ignores the planning done by communities through their comprehensive planning and zoning ordinances and forces a one-size fits all approach to housing. It does this while, at the same time, requiring communities to fund infrastructure for higher density development that was never planned for or contemplated as a possibility, making existing housing less affordable as taxes and service fees increase to rebuild now undersized infrastructure. The bill then strips community members' ability to seek recourse through their local officials, creating a system that eliminates public input. On top of all of this, the bill, which the writers claim will increase affordable housing across Minnesota, does nothing to actually make housing more affordable.

More specifically:

- HF 4009-01 allows numerous types of multi-unit housing to be built without a discretionary review process. It would require cities to allow between 2 - 6 (or more if certain conditions are met) residential units on each lot regardless of size and other vital factors like infrastructure capacity, public safety and emergency responder access, and other public health and safety concerns. Local authorities would be limited to issuing permits that meet specific, rigid regulations with no ability for public hearings, council approval, or for additional conditions to ensure surrounding properties are not negatively impacted.
- HF 4009-01 allows building multi-family dwellings up to 150' in height, or potentially even taller in some circumstances. Even in communities that meet a lower height maximum, it would allow multi-family dwellings to almost double other structures in a community. Buildings of that size and density carry a host of fire, water, sewer, emergency response,

stormwater, and neighborhood impacts. These bills would not only allow those to be built by right, but would prohibit any form of public hearing or council decision on the matter, even for residents directly affected, instead forcing communities to scramble to serve these structures.

- HF 4009-01, while addressing housing, does not address how local governments will be able to address the numerous issues unplanned density and building size bring, including but not limited to fire and emergency services access, capacity and equipment, infrastructure capacity, stormwater management, non-conforming lots, blighted areas, potential nuisance situations, direct impact on neighboring properties through watershed and solar access issues, and other issues.
- HF 4009-01 completely eliminates any form of public ability to petition government to address their concerns regarding certain development that materially impacts their property and provides no way for residents to seek recourse and make their voice heard before their local elected officials.

Thank you for your consideration in opposing these efforts. We would welcome the opportunity to speak directly with our representatives on this issue of great importance to the health of our communities across Minnesota.

Sincerely,

Duane Jirik, Mayor
City of New Prague

On Behalf Of:

Thomas Eisert, Mayor
City of Montgomery

Tim Rud, Mayor
City of Lonsdale

Tom McBroom, Sr., Mayor
City of Elysian

Lori Weldon, Mayor
City of Heidelberg

Christian Harmeyer, Mayor
City of Le Center