

**CITY OF LE CENTER
ORDINANCE NO. 2023-1**

AN ORDINANCE ESTABLISHING A FEE SCHEDULE

WHEREAS, Minnesota Law provides that municipalities may enact an Ordinance establishing a Fee Schedule for governmental actions, permits, licenses, zoning matters, utility rates, and other governmental functions; and

WHEREAS, said Fee Schedule may, from time to time, be reviewed by the City Council and Amended in the City Council's discretion.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LE CENTER, MINNESOTA AS FOLLOWS:

1. The City of Le Center shall charge fees listed below as hereinafter set forth:

LICENSES/PERMITS & GENERAL FEES	
Peddler, Solicitors and Transient Merchants	Day: \$25.00 Annual: \$125
Food Stand	Day: 25.00 Annual: \$200
Golf Cart	3 year: \$30.00
Miscellaneous Past Due Invoices	10% of balance
Non-sufficient Funds (NSF)	\$30.00
Data Request/Search	Staff Time
Copies – Black & White	\$.25 per page
Copies – Color	\$.50 per page
<i>No charge for copies less than \$10.00</i>	

BEER/LIQUOR LICENSES & RENEWALS	
On-Sale Liquor	\$1500.00
Temporary On-Sale Liquor, For Special Events	\$100.00
Temporary On-Sale 3.2% Malt Liquor, For Special Events	\$25.00
Club License	\$100.00
Sunday Liquor	\$200.00
On-Sale Wine & Strong Beer License	\$100.00

RENTAL LICENSES –3 YEARS	
Base Fee Per Building	\$50.00
0-7 Units	\$22.00 per unit
8-13 Units	\$20.00 per unit
14 + Units	\$18.00 per unit
Re-inspection Fee	\$47.00 per unit
Rental/Renewal Application Late Fee after October 31 st	\$20.00
Failure to Renew Rental License	
By February 1 st	\$100.00
By March 1 st	\$200.00
By April 1 st	\$300.00

BUILDING PERMIT FIXED FEES		MN Surcharge
Window Replacement	\$54.00	\$1.00
Re-siding	\$64.00	\$1.00
Re-roofing	\$64.00	\$1.00
Demolition	\$69.00	\$1.00
Manufactured Home Installation	\$69.00	\$1.00
Deck	\$144.00	\$1.00
Lower-Level Finish	\$144.00	\$1.00
Existing Foundation Anchors/Bracing	\$144.00	\$1.00
Existing Foundation Drain Tile/Sump	\$104.00	\$1.00
Drain Tile + Foundation Anchoring (completed together)	\$144.00	\$1.00
Below Ground Pool	\$304.00	\$1.00
Bathroom Finish/Refinish	\$64.00	\$1.00
Mechanical/Plumbing		
Water Heater	\$34.00	\$1.00
Air Conditioner	\$34.00	\$1.00
Furnace	\$34.00	\$1.00
BUILDING PERMIT FEES BASED ON VALUATION		
VALUATION		PERMIT FEE
\$ 1.00 -	\$ 500.00	\$ 23.50
\$ 501.00 -	\$ 2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$ 2,001.00 -	\$ 25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$ 25,001.00 -	\$ 50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00

\$ 50,001.00 - \$ 100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$ 100,001.00 - \$ 500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$ 500,001.00 - \$ 1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$ 1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof.

Each permit based on valuation will include an additional **Plan Review Fee** and **State Surcharge**. The valuation shall include the cost of labor and materials and shall be determined by the Building Official.

BUILDING PERMIT RELATED FEES

Plan review	65% of permit fee
Working without a permit	200% of permit fee
Reactivate expired permit (no changes made)	Up to 50% of original permit fee
Inspections outside of normal business hours (minimum charge – two hours)	\$47.00 per hour *
Re-inspection fees	\$47.00 per hour *
Inspection for which no fee is specifically indicated (minimum charge – two hours)	\$47.00 per hour *
Additional plan review required by changes, additions, or revisions to approved plans (minimum charge – two hours)	\$47.00 per hour *
For use of outside consultants for plan checking and inspection, or both	Actual Cost **

* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

** Actual costs include administrative and overhead costs.

PLANNING AND ZONING	
Zoning Permit Fixed Fees	
Residential Driveway Construction Permit	\$50.00
Shed Under 200 Square Feet	\$50.00
Zoning Permit Fees Base on Valuation	
\$0-\$400.00	\$15.00
\$401.00-800.00	\$20.00
\$801.00-\$1,000.00	\$25.00
\$1001.00-\$2,000.00	\$35.00

\$2,001.00-\$4,500.00	\$50.00
\$4,501.00-\$10,000.00	\$100.00
\$10,001-\$30,000.00	\$200.00
\$30,001 and up	\$300.00
Working Without a Zoning Permit	200% permit fee
Annexation Petition Request	\$500.00
Easement, Vacation Request	\$500.00
Conditional Use Permit	\$350.00
Variance Request	\$350.00
Rezone Request	\$400.00
Zoning Ordinance Amendment Request	\$400.00
Park Land Dedication Payment (In Lieu of Land Dedication)	5% of land valuation
Conceptual/Concept Review (Sketch Plan)	\$200.00
Subdivision/Plat - Preliminary Plat Application + \$10 per lot over 12 lots	\$750.00
Subdivision/Plat – Final Plat Application + \$10 per lot over 12 lots	\$350.00
Subdivision/Plat – Minor Subdivision Application (1-2 lots)	\$100.00
Administrative Lot Combination/Split	\$30.00
Right-of-Way Permit (ROW)	
Hole	\$90.00
Trench / Bore + Hole Fee	\$.20 per linear ft.
Obstruction Permit up to 7 days	\$50.00
Permit Extension up to 7 days	\$50.00
<i>In addition to the fees listed above, other consultant fees could be charged on an actual cost basis (i.e. City Engineer, City Attorney, Planning Consultant, Le Sueur County Recording Fees).</i>	

POLICE DEPARTMENT FEES & ADMINISTRATIVE FINES	
Police Report	\$5.00
Color Photos For A Police Report	\$5.00
DL (Driver's License) Check	\$5.00
Paper Service	\$10.00
Civil Standby: Less Than 1 Hour; Free	\$25.00 per additional hour
Parking Violation	\$25.00
Animal at Large:	
1 st Offense	\$50.00
2 nd Offense	\$100.00
3 rd Offense	\$150.00
Pet Nuisance	\$40.00
Public Nuisance Generally: High Grass, Sidewalk Debris Removal (minimum charge one hour)	\$75.00 per hour
Clean-up of Blight	Actual Cost

RESIDENTIAL & COMMERCIAL UTILITY RATES	
Water	
Monthly Base Fee	\$19.00 per unit
Tiered Usage Rate:	
0 – 3,000 gallons used	5.50 per 1,000 gallons
3,001 – 6,000 gallons used	5.80 per 1,000 gallons
6,001 + gallons	6.00 per 1,000 gallons
Bulk Water *minimum charge of 1,000 gallons per fill	\$35.00 per 1,000 gallons
MN Water Test	\$9.72 per year
Meter Rent (Monthly)	
5/8”-3/4”	\$1.25
1”	\$2.25
1 1/4”	\$3.35
Above 1 1/4”	Actual Cost
Sanitary Sewer	
Monthly Base Fee	\$15.11 per unit
Usage Rates	\$4.82 per 1,000 gallons used
Sump Pump Non-compliance Surcharge	\$100.00 per month
Radio Read Meter Non-compliance Surcharge	\$100.00 per month
Refuse	
33-gallon bag	\$2.25 per bag \$22.50 pack of 10
40-gallon bag	\$3.00 per bag \$30.00 pack of 10
Solid Waste Fee	\$7.00 per month

UTILITY ADMINISTRATIVE FEES	
Finance Charge for Unpaid Balance on Bills Past Due	15%
Frozen/Damaged Meter Repair	Actual Cost
Water Meter Test Request	\$50.00 per meter + Actual Cost
Delinquent Utilities Levied on Real Estate	Balance + 8% Interest
Water Reconnection Fee	\$100.00
Water Access Fee (WAC)	\$1000.00
Sewer Access Fee (SAC)	\$1500.00

PUBLIC WORKS DEPARTMENT - EQUIPMENT & OPERATOR RATES	
<i>Equipment may be made available for rental only upon the approval of the Public Works Superintendent or their representative and at the rates hereby designated. Rentals are made at the convenience of the City for a min. of one hour. A City employee must operate all equipment when rented as determined by the City.</i>	
Equipment	Hourly Rate

Trailer Mounted Pump 6"	\$50.00
Trailer Mounted Pump 4"	\$40.00
Small Trash Pump 3"	\$25.00
Jetter	\$100.00
Portable Generator (15kw Katolight)	\$30.00
Single Axle Dump Truck (sterling)	\$50.00
Payloader (Volvo)	\$75.00
Street Sweeper (Global)	\$65.00
Garbage Truck	\$65.00
Pickup Truck (1/2 ton)	\$20.00
1 Ton Dump Truck (3500 Chevy)	\$35.00
Chain Saw	\$6.00
Paint Striper	\$20.00
Concrete Saw	\$6.00
Pole chain Saw	\$6.00
Blacktop Roller	\$35.00
Tractor (Massey)	\$30.00
Sander	\$50.00
Weed Trimmer	\$6.00
Skid Loader Attachments	\$15.00
Tractor Attachments	\$15.00
Lawn Mower Use	\$50.00
Personnel	
Equipment Operator	\$55.00
Labor/Ground Worker	\$50.00

Pool	
Daily Pass	
Baby Pool Accompanied by an Adult	\$3.00
Children (17 years of age and younger)	\$5.00
Adults	\$5.00
Senior Citizen (50 years of age and older)	\$3.00
Punch Card (10 admittances / adults only)	\$35.00
Season Pass	
Individual	\$150.00
Family (up to 4 children and 2 parents from the same household)	\$225.00
Each additional child from the same household	\$50.00 per child
Lessons	\$50.00
Private Party Rentals	
Up to 40 Swimmers	\$150.00
Up to 75 Swimmers	\$175.00

Adopted by the City Council of Le Center, Minnesota this 9th day of May 2023.

This Ordinance shall become effective upon publication in the official newspaper as required by law.

Christian Harmeyer, Mayor

Attest:

Dan Evans, City Administrator