

Chapter 30 PLANNING*

***Cross reference(s)**--Administration, ch. 2; buildings and building regulations, ch. 10; community development, ch. 16; environment, ch. 22; special assessments, ch. 34; streets, sidewalks and other public places, ch. 36; subdivisions, ch. 38; utilities, ch. 42; vegetation, ch. 44; zoning, ch. 46.

State law reference(s)--Municipal planning, M.S.A. § 462.351 et seq.

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ARTICLE I. IN GENERAL

Secs. 30-1--30-30. Reserved.

ARTICLE II. PLANNING COMMISSION*

***Cross reference(s)**--Administration, ch. 2.

State law reference(s)--Planning agency authorized, M.S.A. § 462.354, subd. 1.

Sec. 30-31. Establishment.

A city planning commission is established. The commission shall be the city planning agency authorized by M.S.A. § 462.354, subd. 1.

(Code 1987, § 205.01)

Sec. 30-32. Composition.

- (a) *Membership.* The city planning commission shall consist of seven members. The city council shall select two members of the commission from its own membership. The other five members shall be appointed and may be removed by the council.
- (b) *Terms, vacancies, oath.* The initial members of the planning commission shall serve staggered terms. Thereafter members shall serve two-year terms. The administrative clerk-treasurer shall serve as administrator of the commission. Both original and successive appointees shall hold their offices until their successors are appointed and qualified. Vacancies during the term shall be filled by the council for the unexpired portion of the term. Every appointed member shall before entering upon the discharge of his duties take an oath that he will faithfully discharge the duties of his office. All members shall serve without compensation.

(Code 1987, § 205.02)

Sec. 30-33. Organization, meetings.

- (a) *Officers.* The city planning commission shall elect a chair and acting chair from among its appointed members for a term of one year, and the commission may create and fill such other offices as it may determine. The administrative clerk-treasurer shall act as secretary of the planning commission but shall not be a member.
- (b) *Meetings, records, reports.* The commission shall hold meetings as required. It shall adopt rules for the transaction of business and shall keep a record of its resolutions, transactions and findings, which record shall be a public record. Expenditures of the commission shall be within amounts appropriated for the purpose by the city council.

(Code 1987, § 205.03)

Sec. 30-34. Powers and duties.

The planning commission shall have the powers and duties given planning agencies generally by law. The commission shall also exercise the duties conferred upon it by this article and by the council. After the commission has prepared and adopted a comprehensive plan, the commission shall periodically, but at least once every five years, review the comprehensive plan, any ordinances and any capital improvement program the council has adopted to implement the plan. After such review it shall, to the extent it deems necessary, revise the comprehensive plan, adopt the amendments or the new comprehensive plan, and recommend it to the council in accordance with law. Similarly, after such review, it shall recommend to the council any amendments it deems desirable to the capital improvement program and any ordinance implementing the plan.

(Code 1987, § 205.04)

Sec. 30-35. Zoning ordinances; public hearings.

No zoning ordinance or amendment shall be adopted by the council until hearing has been held by the planning commission upon notice as provided in M.S.A. § 462.357, subd. 3.

(Code 1987, § 205.05)

Sec. 30-36. Plats; approval.

Any subdivision plat submitted to the council for approval shall, prior to final approval, be referred to the planning commission for review and recommendation. Any plat so referred shall be returned to the council by the commission with its recommendations within 30 days, and failure of the commission to report within that period is deemed to have satisfied the requirements of this section.

(Code 1987, § 205.06)