

Supplemental Questionnaire

City of Le Center

Please complete the following information. This questionnaire, along with a **cover letter** and **resume** must be turned in with your **employment application**.

We welcome your interest in a career with the City of Le Center. Please provide us with as much complete information as possible so that we may give you full consideration. In addition to this questionnaire, you may attach further information, which you believe qualifies you for the position.

The City of Le Center will not discriminate against or harass any employee or applicant for employment because of race, color, creed, religion, national origin, gender, sexual orientation, disability, age, marital status, membership or activity in a local commission, or status with regards to public assistance. Applicants will be scored and evaluated based on skills, experience and/or job knowledge and selected based on merit. **Note: providing any false or misleading information or omitting required information** in completing the Employment Application or Supplemental Questionnaire will result in elimination from the selection process or discharge if discovered subsequent to employment.

First Name	Last Name	MI
MINIMUM SELECTION STANDARDS (PER MINNESOTA RULES 6700.0700)		
Are you a citizen of the United States?		<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you possess a valid driver's license from Minnesota or a contiguous state?		<input type="checkbox"/> YES <input type="checkbox"/> NO
Have you ever been convicted of any of the following offenses? <ul style="list-style-type: none"> • A felony in this state or in any other state or federal jurisdiction • An offense in any other state or federal jurisdiction which would have been a felony if committed in Minnesota <ul style="list-style-type: none"> ○ MSS § 609.224 (assault in the 5th degree), ○ MSS § 609.2242 (domestic assault), ○ MSS § 609.231 (mistreatment of residents or patients), ○ MSS § 609.2325 (abuse of a vulnerable adult), ○ MSS § 609.233 (neglect of a vulnerable adult), ○ MSS § 609.2335 (financial exploitation of a vulnerable adult), ○ MSS § 609.234 (failure to report maltreatment of a vulnerable adult), ○ MSS § 609.324 (prostitution related prohibited acts), ○ MSS § 609.465 (presenting false claims), ○ MSS § 609.466 (medical assistance fraud), ○ MSS § 609.52 (theft), ○ MSS § 609.72, subdivision 3 (disorderly conduct against a vulnerable adult), • Any state or federal narcotics or controlled substance law • Any of the crimes listed in another state or federal jurisdiction, or under a local ordinance that would be a conviction if committed in Minnesota 		<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you have a MN POST Board Peace Officer License , or will you be eligible for a MN POST Board Peace Officer License prior to appointment?		<input type="checkbox"/> YES <input type="checkbox"/> NO
<u><i>A copy of your license or a copy of the letter from the MN POST Board confirming your eligibility MUST be submitted with your application or submitted prior to formal appointment.</i></u>		

REJECTION CRITERIA

Have you ever been convicted of a gross misdemeanor offense?

YES NO

Once in the last 5 years or twice ever, have you been convicted of DUI, DWI, BAC over .08, or Implied Consent Test Refusal?

YES NO

Have you ever resigned in lieu of termination or been fired, discharged, or dismissed by an employer for lying, cheating or theft related conduct?

YES NO

BACKGROUND ISSUES

Have you ever resigned in lieu of termination or been fired, discharged, or dismissed by an employer?

YES NO

Explain in detail:

Have you ever been subject to disciplinary action by an employer?

YES NO

Explain in detail:

Have you ever received an undesirable discharge from the military or an honorable discharge that indicated you were not eligible for reenlistment?

YES NO

Explain:

In the last 3 years, have you ever been convicted of a misdemeanor offense (including traffic tickets and driver's license offenses)?

YES NO

Identify all convictions:

In the last 3 years, have you had any "At Fault" motor vehicle accidents?

YES NO

Explain:

GENERAL QUESTIONS

Are you able and willing to work nights, weekends, and holidays?

YES NO

Do you have experience with shift work?

Explain:

YES NO

Have you been involved in the Police, Criminal Justice, or Public Safety Field either as an employee or as a volunteer?

YES NO

Check All that Apply:

- | | | |
|--|--|---|
| <input type="checkbox"/> Police Intern | <input type="checkbox"/> Park Ranger | <input type="checkbox"/> Probation Officer |
| <input type="checkbox"/> Police Explorer | <input type="checkbox"/> Crime Prevention Officer | <input type="checkbox"/> Paramedic |
| <input type="checkbox"/> Police Reserve | <input type="checkbox"/> Correctional Officer | <input type="checkbox"/> Police Dispatcher |
| <input type="checkbox"/> Community Service Officer | <input type="checkbox"/> Bailiff or Court Security | <input type="checkbox"/> Police Officer or Deputy Sheriff |
| <input type="checkbox"/> Public Service Officer | <input type="checkbox"/> Juvenile Detention Staff | |

Explain:

If you checked **NO** on the above question, explain what you have done to prepare yourself for a career as a Licensed Peace Officer:

In 150 words or less, describe what activities would you undertake during downtime in your regular shift working for the Le Center Police Department:

In 150 words or less, describe an instance where you received corrective feedback from a supervisor and how you responded:

In 150 words or less, explain why you have chosen a career with the Le Center Police Department and where you see yourself in five (5) years: